

# Agenda

## Overview and Scrutiny Committee

Date: **Monday 8 November 2021**

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Time: **5.30 pm**

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Place: **Council Chamber**

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For any further information please contact:

**Alec Dubberley**

Democratic Services Manager

0115 901 3906

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# Overview and Scrutiny Committee

## Membership

**Chair** Councillor Liz Clunie

**Vice-Chair** Councillor Paul Feeney

Councillor Sandra Barnes  
Councillor Michael Boyle  
Councillor Jim Creamer  
Councillor Rachael Ellis  
Councillor Andrew Ellwood  
Councillor Jennifer Hemingway  
Councillor Mike Hope  
Councillor Simon Murray  
Councillor Marje Paling  
Councillor Martin Smith  
Councillor Sam Smith

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## **AGENDA**

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- |          |  |                |
|----------|--|----------------|
| <b>1</b> | <b>Apologies for Absence and Substitutions.</b>  |                |
| <b>2</b> | <b>To approve, as a correct record, the minutes of the meeting held on 6 September 2021</b>  | <b>5 - 9</b>   |
| <b>3</b> | <b>Declaration of Interests.</b>   |                |
| <b>4</b> | <b>Programme of Portfolio Holder Attendance</b><br>Report of the Democratic Services Manager | <b>11 - 42</b> |
| <b>5</b> | <b>Gedling Plan Quarter 2 Performance Report</b><br>Report of the Senior Leadership Team.    | <b>43 - 66</b> |
| <b>6</b> | <b>Scrutiny Work Programme</b><br>Report of the Democratic Services Manager.                 | <b>67 - 77</b> |
| <b>7</b> | <b>Any other item which the Chair considers urgent.</b>                                      |                |

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## **MINUTES OVERVIEW AND SCRUTINY COMMITTEE**

**Monday 6 September 2021**

Councillor Liz Clunie (Chair)

Councillor Sandra Barnes  
Councillor Michael Boyle  
Councillor Andrew Ellwood  
Councillor Mike Hope

Councillor Barbara Miller  
Councillor Simon Murray  
Councillor Marje Paling  
Councillor Paul Wilkinson

Apologies for absence: Councillor Paul Feeney, Councillor Jennifer Hemingway, Councillor Martin Smith and Councillor Sam Smith

Officers in Attendance: A Davey and A Dubberley

Guests in Attendance Councillor Peter Barnes

### **8 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence had been received from Councillors Feeney, Hemingway, Martin Smith and Sam Smith. Councillor Miller attended as substitute.

### **9 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 JULY 2021**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **10 DECLARATION OF INTERESTS.**

Councillor Sandra Barnes declared a personal interest in Items 4 and 6 as the spouse of the Portfolio Holder for the Environment.

### **11 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

Members welcomed Councillor Peter Barnes to the meeting to examine the Environment Portfolio.

No questions or areas of concern had been notified in advance of the meeting so Councillor Barnes started by paying tribute to the hard work and dedication of the Council's refuse crews who had been delivering a consistent service throughout the covid-19 pandemic. He added that the team was aware of the high numbers of missed bin collections, which

were often due to blocked streets, and steps to address this were underway.

With the climate change agenda in mind, Councillor Barnes also acknowledged that that steps needed to be taken to make the Council's fleet more environmentally friendly, although the very steep hills in the Borough made currently available electric vehicles unsuitable. He added that a national waste and recycling consultation was underway which would lead to future changes in waste operations and officers awaited the outcome of this.

Specifically on recycling rates, Members commented on the difficulty in comparing recycling rates with other areas, particularly where other areas may be more affluent.

Councillor Murray joined the meeting.

Further to the comments made on missed bins, the issue of missed bins due to cars blocking streets was discussed. The Director of Environment, Communities and Leisure added that the issue was currently having a negative effect on the council's operations as crews were having to return on a different day. There were plans in place to introduce a system of being able to warn registered keepers of vehicles which may lead to a fixed penalty for vehicles that persistently blocked roads. Work was also ongoing with the county council to look at parking controls for some streets where this was appropriate

The issue of HGV driver shortages was discussed. Officers were keeping this under review but currently Gedling was not being negatively affected.

The Committee next went on to discuss the report from the Waste Working Group and the draft waste policy and the Committee was given an overview of proposed the Policy and the work undertaken by the group. The Committee welcomed the draft policy as a useful clarification of the rules and expectations around household waste.

Specifically within the policy, concern was expressed about replacement/new black bins being 180 litres rather than 240. The rationale for this was to encourage more recycling but the Council would always consider requests for larger bins where there was a large family, a medical reason or other exceptional reasons as set out in the draft policy.

Members next discussed the November agenda and specifically the areas that they would like to scrutinise in respect of the Public Protection portfolio. The meeting would also provide the opportunity for the Committee to carry out its statutory duty to examine the Local Community Safety Partnership. It was decided to concentrate on the following areas/questions:

- To seek an overview of crime statistics in the Borough
- Examine CCTV provision, specifically issues around what the council is and isn't allowed to use it for, what more could be done if additional cameras were installed and how, if at all, the use of CCTV changed in the covid-19 pandemic
- What further training could be offered to members on safeguarding issues?
- What was the effect of the increase in drug related crime and so called county lines crime?

**RESOLVED to:**

- 1) Thank Councillor Barnes for his attendance and the information provided;
- 2) Refer the work done by the Waste Policy Working Group, and the draft policy, to the October meeting of Cabinet; and
- 3) Put forward the topics as discussed to the November agenda for scrutiny of the Crime and Disorder Partnership/Public Protection portfolio area.

**12 GEDLING PLAN QUARTER 4 AND YEAR END PERFORMANCE REPORT**

The Director for Environment, Communities and Leisure introduced a report, which had been circulated in advance of the meeting, summarising performance information for the 2020/21 year.

**RESOLVED:**

To note the information

**13 SCRUTINY WORK PROGRAMME**

During discussion of the work programme the following items were covered:

- The Committee was pleased with the Cabinet response to the Domestic Violence working group report. Cabinet was receptive to the working group recommendations.
- Members noted the information provided about AED provision and that this would be brought back to a future meeting.

- A suggestion to examine health provision in the Borough was put forward. It was decided to establish a working group starting in January to examine specifically what impacts Gedling could have on health services, particularly the idea of an integrated health set up following the successful use of the Richard Herod Centre as a vaccination venue. The issue of GP access was felt to be of importance to residents but it was recognised that the Borough Council could have very little impact on this.
- It was agreed to invite Councillor Hollingsworth to the March meeting to examine the Growth and Regeneration Portfolio and Councillor Wheeler to the January meeting for the Health and Wellbeing Portfolio.
- At future meetings in the spring, it was decided to ask for the emerging procurement strategy to be scrutinised in committee. Data on compliments and complaints would also be looked at.
- A final working group, to take place in the spring, would be established to examine the climate change agenda and Carbon Reduction Strategy. By this time the Climate Change Officer would be in post, so this would be a useful exercise to check on progress.

**RESOLVED to:**

- 1) Note that the Waste Policy Working Group report had been discussed as part of item 4 of the agenda;
- 2) Note the information provided in relation to AEDs;
- 3) Note the Executive response to the final recommendations of the Domestic Abuse Working Group;
- 4) Establish working groups on health provision and carbon reduction as discussed; and
- 5) Include examination of the Health and Wellbeing and Growth and Regeneration Portfolios, Procurement Strategy and Customer Complaints and compliments on this year's work programme.

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**REPORTS AND NOTICES RECEIVED BY THE CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE AS REQUIRED UNDER THE CONSTITUTION OR LAW**

Members considered a report, which had been of the circulated in advance of the meeting, which included information on items referred to the chair as required in the constitution.

**RESOLVED to:**



Note the information.

**15**

**ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.50 pm

Signed by Chair:  
Date:

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## **Report to Overview and Scrutiny Committee**

**Subject:** Programme of Portfolio Holder Attendance

**Date:** 8 November 2021

**Author:** Democratic Services Manager

### **Purpose**

To consider the areas of responsibility of Councillor David Ellis, Portfolio Holder for Public Protection, as part of the programme of holding the Executive to account.

### **Recommendation(s)**

#### **That the Overview and Scrutiny Committee:**

- 1) Considers, asks questions and makes comment on the information provided;
- 2) Discusses any topics for potential inclusion in the future work programme; and
- 3) Identifies areas in the Health and Housing Portfolio for examination at the next meeting

### **1 Background**

At the 26 April 2021 Overview and Scrutiny Committee, Members agreed to continue with a programme of attendance by Portfolio Holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself.

Non-executive members would also be invited to submit questions for the Portfolio Holder.

## **2. 2021/2022 Programme of Portfolio Holder Attendance**

2.1 Councillor David Ellis, Portfolio Holder for Public Protection, is attending the committee to give Members the opportunity to examine his area of responsibility which includes:

- Crime Reduction and Community Safety.
- Public Protection.
- CCTV and RIPA.
- Safeguarding.
- Environmental Health.
- Empty Properties

Councillor Ellis's attendance is also the Committee's opportunity to conduct the Annual Review of the Crime and Disorder Partnership, which is a requirement of legislation.

A report detailing performance outcomes for quarter 2 is attached at Appendix 1 to the report.

2.2 At the last meeting, Committee Members agreed to focus on the following which has been communicated in advance to Councillor Ellis:

- To seek an overview of crime statistics in the Borough
- Examine CCTV provision, specifically issues around what the council is and isn't allowed to use it for, what more could be done if additional cameras were installed and how, if at all, the use of CCTV changed in the covid-19 pandemic
- What further training could be offered to members on safeguarding issues?
- What was the effect of the increase in drug related crime and so called county lines crime?

## **3 Future Portfolio Holder Attendance**

3.1 Councillor Henry Wheeler, Portfolio Holder for Health and Housing, will be attending the next meeting of the committee to give Members the opportunity to examine areas within his Portfolio.

Responsibilities in this portfolio include:

- Leisure Centres and Sports Development, including lead for sport and physical activity.
- Health Promotion and development.
- Bonington Theatre.
- Homelessness and Housing Needs.
- Council housing development.
- Housing and council tax benefits.
- Liaison with Public Health and Clinical Commissioning Group.

A report detailing performance outcomes for quarter 2 is attached at Appendix 2 to the report.

#### **4 Financial Implications**

4.1 There are no financial implications arising from this report.

#### **5 Legal Implications**

5.1 There are no legal implications arising from this report.

#### **6 Equalities Implications**

6.1 There are no equalities implications arising from this report

#### **7 Carbon Reduction/Sustainability Implications**

7.1 There are no carbon reduction/sustainability implications arising from this report.

#### **8 Appendices**

Appendix 1: Public Protection Portfolio performance information

Appendix 2: Health and Housing Portfolio performance information

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## Quarter 2 Performance Report




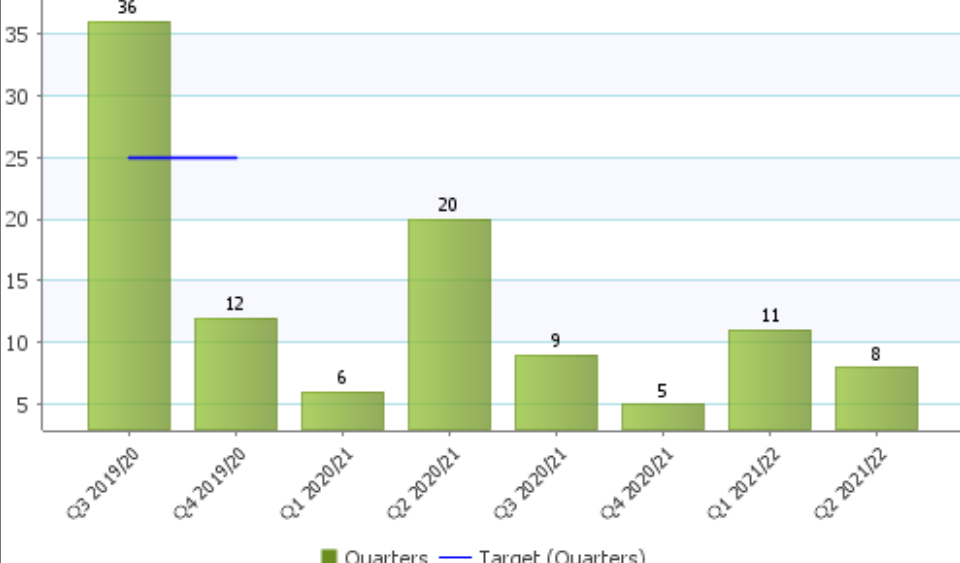
PI Status		Action Status		Trends	
	Missed target		Cancelled		Improving
	Slightly below target		Overdue		No Change
	On or about target		Check Progress		Getting Worse
	Unknown		Not Started; In Progress		
	Data Only		Completed		

### Portfolio Owners Public Protection Portfolio




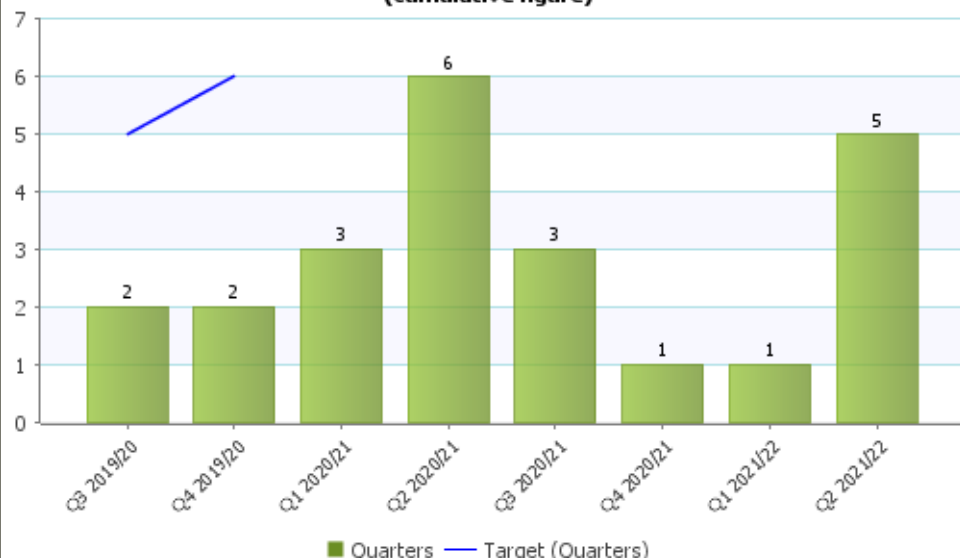
Title	Service Area	Status	Completion Date	Progress Bar	Notes
Work with partners to use innovative approaches to bring about a reduction in crime and anti-social behaviour	Community Safety; Environment		31-Mar-2023	<div><div>41%</div></div>	
Seek successful prosecutions and enforcement action for dog fouling, anti-social behaviour and against those that fly-tip waste	Community Safety; Environment		31-Mar-2023	<div><div>34%</div></div>	
Invest in new and existing CCTV in priority hot spots	Community Safety; Environment		31-Mar-2023	<div><div>47%</div></div>	
Develop the Council's approach to licensing regulation and enforcement	Community Safety; Environment		31-Mar-2023	<div><div>23%</div></div>	
Work with partners to promote and develop support for Neighbourhood Watch	Community Safety; Environment		31-Mar-2022	<div><div>25%</div></div>	
Review the pilot Selective Licensing Scheme and investigate new schemes in the borough	Environment; Public Protection		31-Mar-2023	<div><div>34%</div></div>	


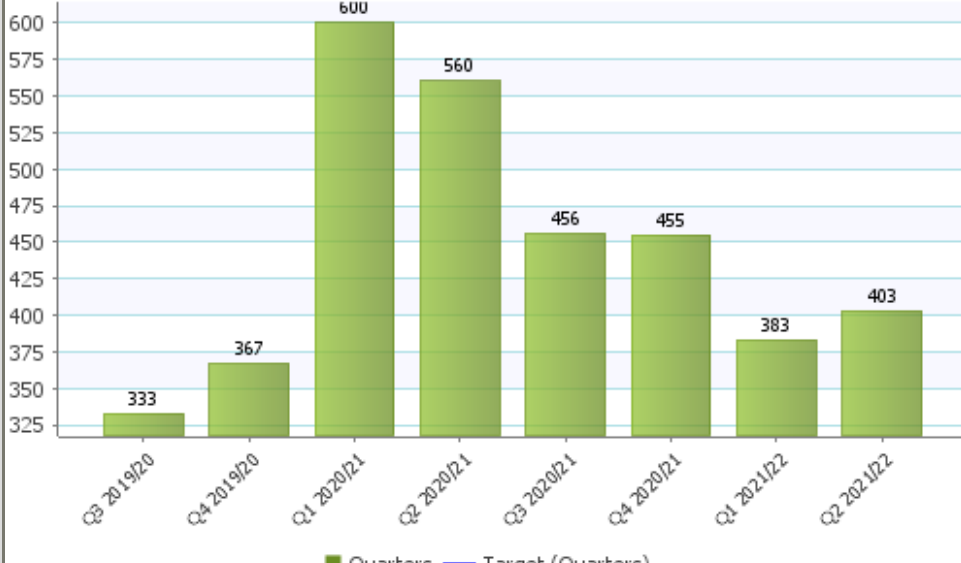
Develop and roll out a 'Quality Scheme' for safe places, health and food outlets	Environment		31-Mar-2023	<div><div></div><div>21%</div></div>	
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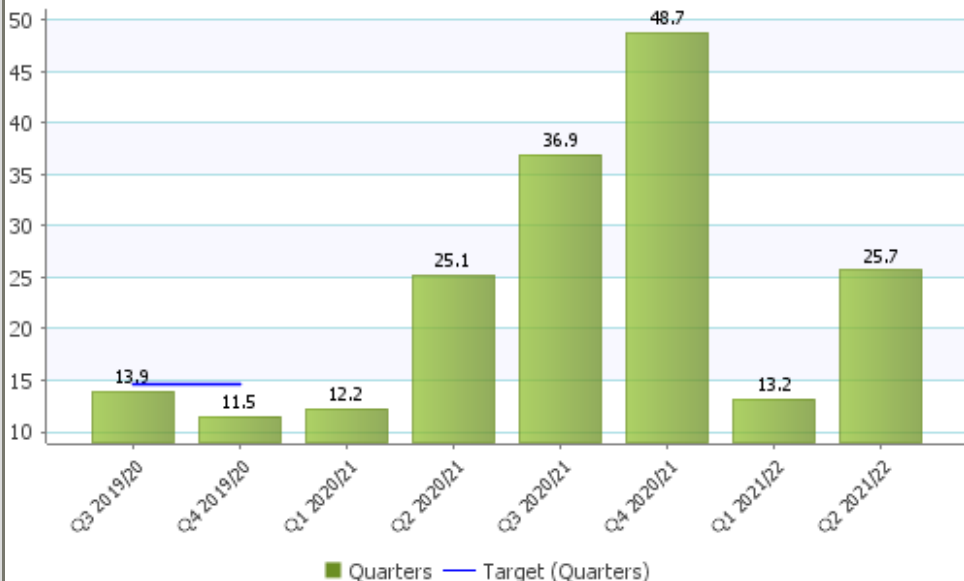





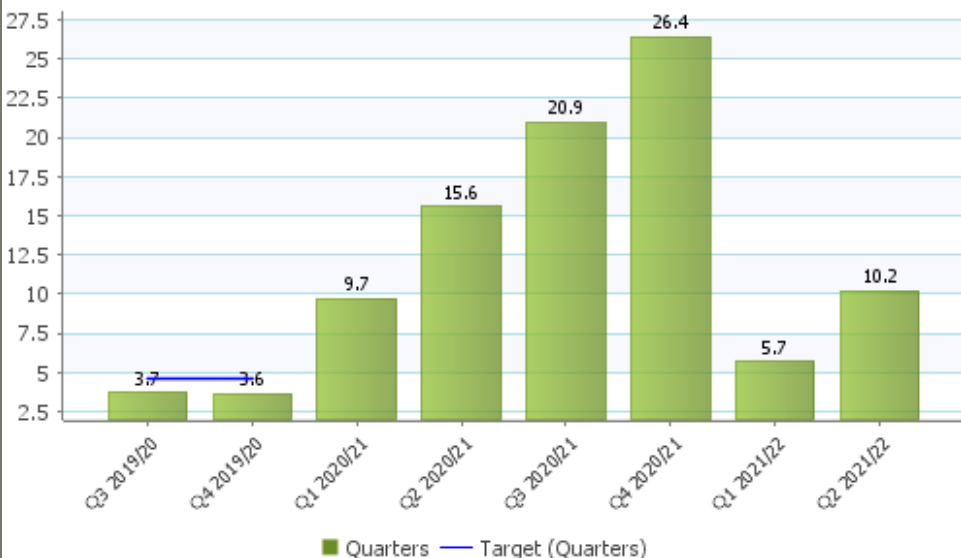
LI107 Number of litter and dog fouling Fixed Penalty Notices (FPN) served																					
Service Area	Community Safety; Environment	Status																			
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																		
8	Tracking Indicator Only	↓	↓																		
Latest Note																					
Performance against target	<div>LI107 Number of litter and dog fouling Fixed Penalty Notices (FPN) served</div>  <table><thead><tr><th>Quarter</th><th>FPN Served</th></tr></thead><tbody><tr><td>Q3 2019/20</td><td>36</td></tr><tr><td>Q4 2019/20</td><td>12</td></tr><tr><td>Q1 2020/21</td><td>6</td></tr><tr><td>Q2 2020/21</td><td>20</td></tr><tr><td>Q3 2020/21</td><td>9</td></tr><tr><td>Q4 2020/21</td><td>5</td></tr><tr><td>Q1 2021/22</td><td>11</td></tr><tr><td>Q2 2021/22</td><td>8</td></tr></tbody></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	FPN Served	Q3 2019/20	36	Q4 2019/20	12	Q1 2020/21	6	Q2 2020/21	20	Q3 2020/21	9	Q4 2020/21	5	Q1 2021/22	11	Q2 2021/22	8
	Quarter	FPN Served																			
Q3 2019/20	36																				
Q4 2019/20	12																				
Q1 2020/21	6																				
Q2 2020/21	20																				
Q3 2020/21	9																				
Q4 2020/21	5																				
Q1 2021/22	11																				
Q2 2021/22	8																				

**LI131 Number of fly tipping and duty of care cases submitted to the Council's Legal Team (cumulative figure)**




Service Area	Community Safety; Environment	Status																												
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																											
5	Tracking Indicator Only																													
Latest Note	Q2 consists of three cases which have been passed to legal and two cases where a Fixed Penalty Notice has been served but has not been paid.																													
Performance against target	<div>LI131 Number of fly tipping and duty of care cases submitted to the Council's Legal Team (cumulative figure)</div>  <table><thead><tr><th>Quarter</th><th>Quarters</th><th>Target (Quarters)</th></tr></thead><tbody><tr><td>Q3 2019/20</td><td>2</td><td>6</td></tr><tr><td>Q4 2019/20</td><td>2</td><td>6</td></tr><tr><td>Q1 2020/21</td><td>3</td><td></td></tr><tr><td>Q2 2020/21</td><td>6</td><td></td></tr><tr><td>Q3 2020/21</td><td>3</td><td></td></tr><tr><td>Q4 2020/21</td><td>1</td><td></td></tr><tr><td>Q1 2021/22</td><td>1</td><td></td></tr><tr><td>Q2 2021/22</td><td>5</td><td>5</td></tr></tbody></table>			Quarter	Quarters	Target (Quarters)	Q3 2019/20	2	6	Q4 2019/20	2	6	Q1 2020/21	3		Q2 2020/21	6		Q3 2020/21	3		Q4 2020/21	1		Q1 2021/22	1		Q2 2021/22	5	5
Quarter	Quarters	Target (Quarters)																												
Q3 2019/20	2	6																												
Q4 2019/20	2	6																												
Q1 2020/21	3																													
Q2 2020/21	6																													
Q3 2020/21	3																													
Q4 2020/21	1																													
Q1 2021/22	1																													
Q2 2021/22	5	5																												

LI133 Number of fly tipping incidents reported to Gedling Borough Council																					
Service Area	Community Safety; Environment	Status																			
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																		
403	Tracking Indicator Only	↓	↑																		
Latest Note																					
Performance against target	<div>LI133 Number of fly tipping incidents reported to Gedling Borough Council</div>  <table><caption>LI133 Number of fly tipping incidents reported to Gedling Borough Council</caption><thead><tr><th>Quarter</th><th>Incidents</th></tr></thead><tbody><tr><td>Q3 2019/20</td><td>333</td></tr><tr><td>Q4 2019/20</td><td>367</td></tr><tr><td>Q1 2020/21</td><td>600</td></tr><tr><td>Q2 2020/21</td><td>560</td></tr><tr><td>Q3 2020/21</td><td>456</td></tr><tr><td>Q4 2020/21</td><td>455</td></tr><tr><td>Q1 2021/22</td><td>383</td></tr><tr><td>Q2 2021/22</td><td>403</td></tr></tbody></table>			Quarter	Incidents	Q3 2019/20	333	Q4 2019/20	367	Q1 2020/21	600	Q2 2020/21	560	Q3 2020/21	456	Q4 2020/21	455	Q1 2021/22	383	Q2 2021/22	403
	Quarter	Incidents																			
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Q4 2020/21	455																				
Q1 2021/22	383																				
Q2 2021/22	403																				

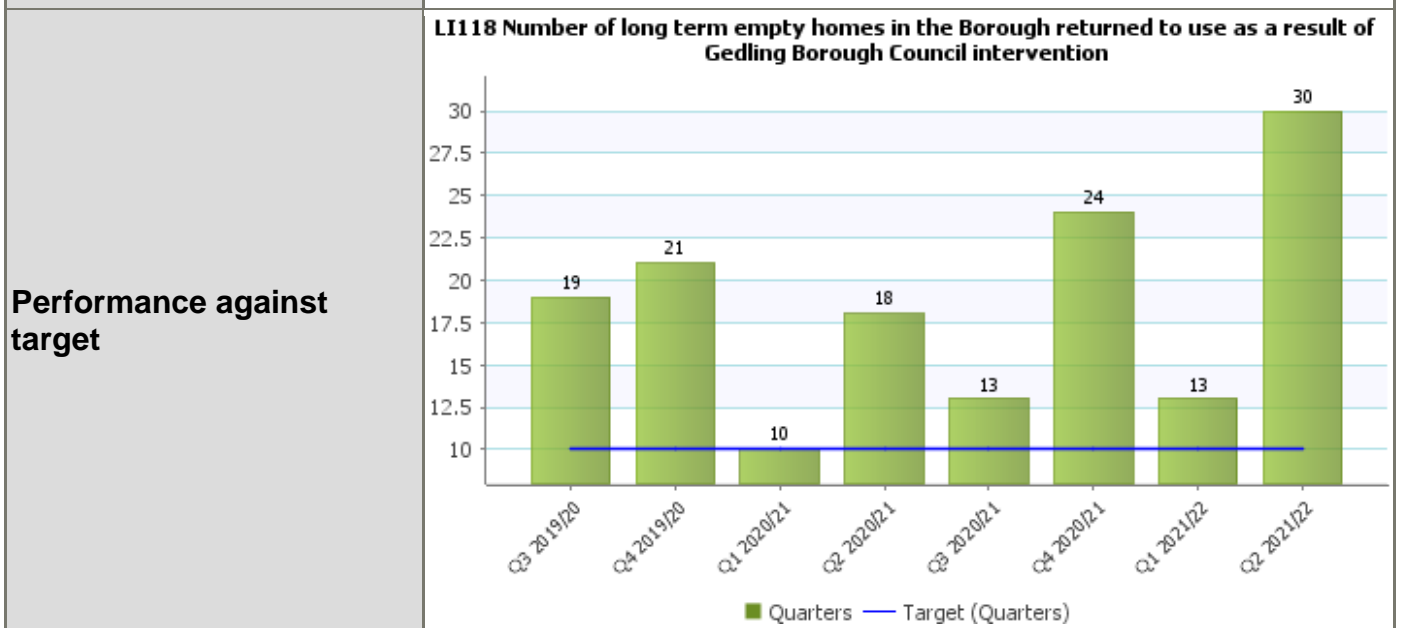
LI076 Level of All Crime across Gedling Borough rate per 1000 population																					
Service Area	Community Safety; Environment	Status																			
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																		
25.7	Tracking Indicator Only	↓	↑																		
Latest Note	Year to date overall crime - 3049 offences recorded. This is a 2.1% increase on the same period the previous year. However comparing like with like (not impacted by Covid lockdown) the figure represents a 10.5% reduction against the same period in 2019-2020. Continuing to compare with 2019-2020, there have been 14.4% less victim based crimes, 43% less burglary offences 17% less theft offences and 45% less vehicles crime offences. Drug related offences have however increased by 27.3%. Returning to comparison between 2020-2021 and 2021-2022, notable increases has been possession of weapons increasing from 13 to 21 offenses, theft offences up by 48% with shop lifting increasing by 34.4%, (62 offences). The 3 priorities for quarter 2 have been burglary, anti-social behaviour and drug related offending (that includes links to shop theft).																				
Performance against target	<div>LI076 Level of All Crime across Gedling Borough rate per 1000 population</div>  <table><thead><tr><th>Quarter</th><th>Rate per 1000 population</th></tr></thead><tbody><tr><td>Q3 2019/20</td><td>13.9</td></tr><tr><td>Q4 2019/20</td><td>11.5</td></tr><tr><td>Q1 2020/21</td><td>12.2</td></tr><tr><td>Q2 2020/21</td><td>25.1</td></tr><tr><td>Q3 2020/21</td><td>36.9</td></tr><tr><td>Q4 2020/21</td><td>48.7</td></tr><tr><td>Q1 2021/22</td><td>13.2</td></tr><tr><td>Q2 2021/22</td><td>25.7</td></tr></tbody></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Rate per 1000 population	Q3 2019/20	13.9	Q4 2019/20	11.5	Q1 2020/21	12.2	Q2 2020/21	25.1	Q3 2020/21	36.9	Q4 2020/21	48.7	Q1 2021/22	13.2	Q2 2021/22	25.7
Quarter	Rate per 1000 population																				
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Q1 2020/21	12.2																				
Q2 2020/21	25.1																				
Q3 2020/21	36.9																				
Q4 2020/21	48.7																				
Q1 2021/22	13.2																				
Q2 2021/22	25.7																				

LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population)																					
Service Area	Community Safety; Environment	Status																			
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																		
10.2	Tracking Indicator Only																				
Latest Note	Recorded incidents of anti-social behaviour were impacted significantly during the Covid Lockdowns. This rolled over into Qtr 1 as restrictions eased. Year to date there were 1292 incidents compared to 1866 incidents for the same period the previous year. However comparing to the same period in 2019-2020, there were 241 more offenses recorded, an increase of 22.9%. During the early period of lockdowns, there were significant increases in ASB as Nottinghamshire Police recorded all calls regarding Covid breaches as ASB. Additionally Police took calls related to bonfires in gardens, noise related which in many cases was as a result of people being at home with music too loud. There are concerns that ASB linked to parks and open spaces will increase. This is being monitored closely.																				
Performance against target	<div>LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population)</div>  <table><thead><tr><th>Quarter</th><th>Value (per 1000 population)</th></tr></thead><tbody><tr><td>Q3 2019/20</td><td>3.7</td></tr><tr><td>Q4 2019/20</td><td>3.6</td></tr><tr><td>Q1 2020/21</td><td>9.7</td></tr><tr><td>Q2 2020/21</td><td>15.6</td></tr><tr><td>Q3 2020/21</td><td>20.9</td></tr><tr><td>Q4 2020/21</td><td>26.4</td></tr><tr><td>Q1 2021/22</td><td>5.7</td></tr><tr><td>Q2 2021/22</td><td>10.2</td></tr></tbody></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Value (per 1000 population)	Q3 2019/20	3.7	Q4 2019/20	3.6	Q1 2020/21	9.7	Q2 2020/21	15.6	Q3 2020/21	20.9	Q4 2020/21	26.4	Q1 2021/22	5.7	Q2 2021/22	10.2
Quarter	Value (per 1000 population)																				
Q3 2019/20	3.7																				
Q4 2019/20	3.6																				
Q1 2020/21	9.7																				
Q2 2020/21	15.6																				
Q3 2020/21	20.9																				
Q4 2020/21	26.4																				
Q1 2021/22	5.7																				
Q2 2021/22	10.2																				




**LI118 Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention**

Service Area	Environment; Public Protection	Status	
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters
30	10		

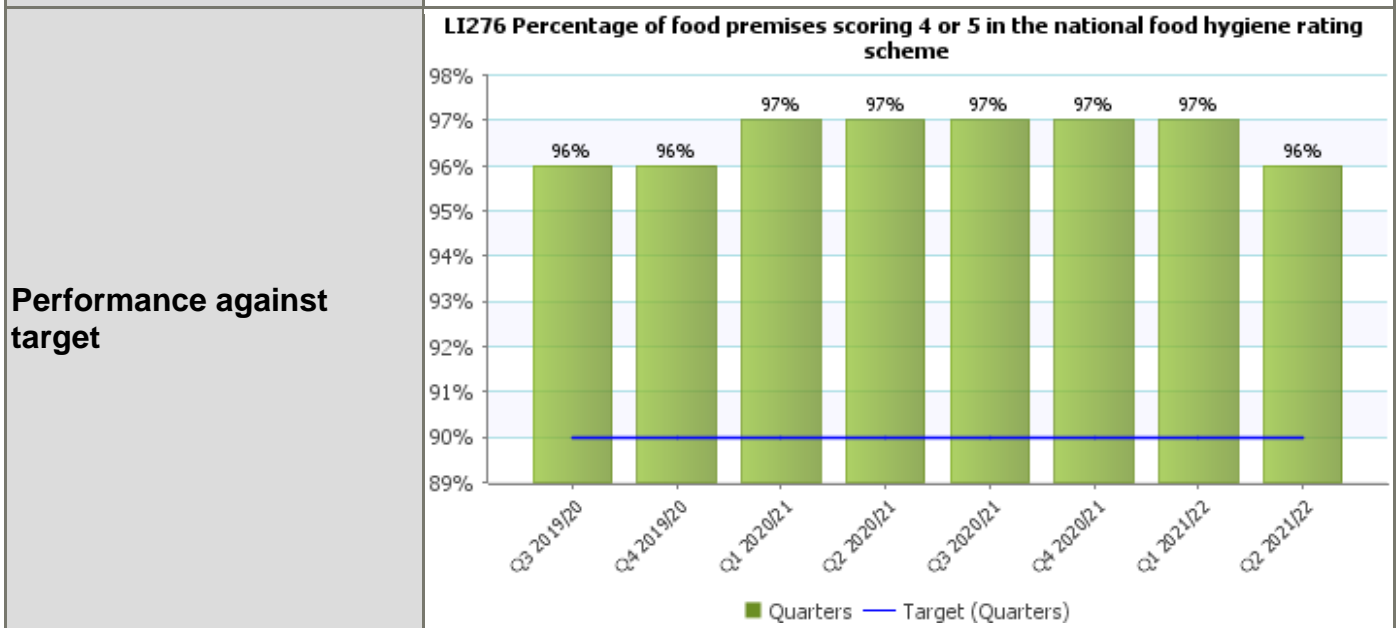
**Latest Note**






# LI276 Percentage of food premises scoring 4 or 5 in the national food hygiene rating scheme

Service Area	Environment	Status	
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters
96%	90%		

## Latest Note

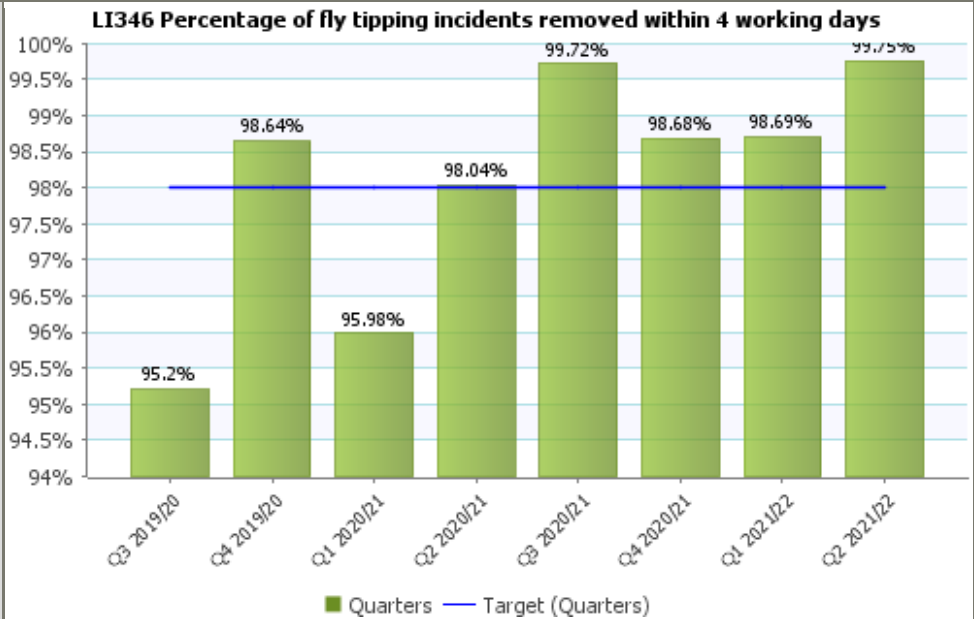


### LI346 Percentage of fly tipping incidents removed within 4 working days

Service Area	Community Safety; Environment	Status	
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters
99.75%	98%		

#### Latest Note

#### Performance against target







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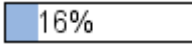
## Quarter 1 Performance Report






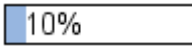

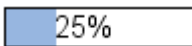


PI Status		Action Status		Short Term Trends	
	Alert		Cancelled		Improving
	Warning		Overdue; Neglected		No Change
	OK		Check Progress		Getting Worse
	Unknown		Not Started; In Progress		
	Data Only		Completed		


### Portfolio Owners Housing, Health and Wellbeing



Title	Service Area	Status	Completion Date	Progress Bar	Notes
Work with local organisations to improve people's life chances and reduce levels of poverty	Regeneration and Welfare		31-Mar-2023	<div><div>6%</div></div>	Grant agreements with Nottingham Citizens Advice Bureau, WeRHere and Gedling Play Forum have been prepared for final sign off, which is expected in early July. Quarterly monitoring will be reported back to the Council throughout 2021/22.
Deliver improvements to the standard and of availability of temporary accommodation	Regeneration and Welfare		31-Mar-2023	<div><div>0%</div></div>	
Identify and deliver key interventions to prevent homelessness and rough sleeping	Regeneration and Welfare		31-Mar-2023	<div><div>0%</div></div>	
Maintain active involvement in the County wide Health and Wellbeing board, South Nottinghamshire Integrated Care System and continue to support delivery of the approved Health and Wellbeing Plan.	Communities and Leisure		31-Mar-2023	<div><div>11%</div></div>	<u>Community Development ICP Lead</u>  The Head of Communities and Leisure has been appointed as Executive Lead for Community development by the Integrated Care Partnership (ICP) Board and attends monthly Board meetings. This role is leading on the development of a Project Initiation Document for the

					<p>Community Development theme.</p> <p>Working with the ICP an Expression of Interest has been submitted to the NHS Targeted Prevention Funding. Killisick has been identified as a target area and a successful bid will seek to increase the capacity for community engagement to support wellbeing needs in that local neighbourhood.</p> <p><u>Primary Care Networks</u></p> <p>The Head of Communities and Leisure now attends monthly coordination meetings with the Clinical Directors of the 4 local Primary Care Networks (PCNs). NHS PCN Development Managers are now integrated as part of the Gedling Health and Wellbeing Partnership structure. A Council/PCN action plan is now being developed and will be established in Q2.</p> <p><u>Gedling Health and Wellbeing Partnership</u></p> <p>The terms of reference for the Gedling Health and Wellbeing Partnership has been reviewed and its adoption by partners will be sought in July. Further work to revise the Gedling Health and Wellbeing Plan will be undertaken in Q2.</p>
Working with key partners develop and implement a plan to address the impact of alcohol related harm in the borough	Communities and Leisure		31-Mar-2023		Planning for the delivery of a brief intervention training programme for staff by commissioned health services will be undertaken during Q2.
Agree and implement a range of actions to deliver the approved Sport and Physical Activity Strategy	Communities and Leisure		31-Mar-2023		<p><u>Physical Activity Insight</u></p> <p>Council officers and the Director of Environment, Communities and Leisure have had an initial scoping meeting on physical activity data and insight review</p>

					<p>with Active Notts. Proposals to pursue a detailed Gedling Borough level insight report will be taken to the Gedling Health and Wellbeing Partnership in July.</p> <p><u>Sport and Physical Activity Strategy</u></p> <p>Consultation on the Draft Sport and Physical Activity Strategy was undertaken in August 2020.</p> <p>The Strategy will now be revised following a review of the local insight and data seeking adoption in Autumn 2021.</p>
Review options for improving our Leisure facilities	Communities and Leisure		31-Mar-2023	<div><div>25%</div></div>	<p>Member meeting 16/06/21 to update on progress in terms of option consideration.</p> <p>Slides distributed 27/07/21.</p> <p>Site walk around to consider options - Leader, Corporate Director, Regeneration Officer, Head of Service 25/08/21.</p> <p>Milestones to be added to Pentana - PID drafted - Member Panel ToR Drafted - Programme Board Date for PID Sign Off etc.</p>
Develop investment opportunities into sport and physical activity outreach programmes	Communities and Leisure		31-Mar-2023	<div><div>30%</div></div>	<p><u>Carlton Insight Project</u></p> <p>Physical Activity data has identified the Carlton/Carlton Hill area as a location where there are high levels of physical inactivity in the older population. This data has therefore provided a geographically focused area for a local partnership project involving the Council, Active Notts and other partners. Initial conversations have started with local stakeholders in the Carlton area, to try and build an understanding of the local area, assets and the people that live there.</p>



					<p><u>Health Walks</u></p> <p>The popular Get Going Gedling Walking for Health Walks have restarted across the Borough. The 3 accredited walks (Carlton, Gedling Country Park and Mapperley) led by volunteer walk leaders have been well attended by existing walkers and a number of new walkers that have joined since COVID restrictions have reduced.</p> <p><u>Funded swimming lessons</u></p> <p>Working in partnership with Jigsaw Homes, the leisure department has received £26k over 3years to deliver swimming lessons to disadvantaged children. The scheme starts in September and over the 3years will teach 60 children to swim 25m unaided.</p>
Explore options and introduce a 'Swimming Passport' providing access & opportunity for free swimming sessions for under-16s and over 65s	Communities and Leisure		31-Jul-2022		The leisure centres are reviewing timetables of the pools in conjunction with the Covid roadmap to identify possible options for the Swim Passport Scheme.
Explore the options and implement a 'Gedling Forces Leisure Card' for all serving and retired armed forces personnel	Communities and Leisure		31-Mar-2023		<p>The armed forces leisure scheme was promoted at the recent Armed Forces Day, as well as the leisure social media channels.</p> <p>Discussions have been had with 'Forces in the Community' who will help promote the leisure offer to its members.</p>
Deliver the Playing Pitch Strategy	Communities and Leisure		31-Mar-2023		<p><u>Lambley Lane Recreation Ground</u></p> <p>Football Foundation funding decision for facility improvements at Lambley Lane Recreation Ground are</p>


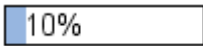
					expected in Q2. Total project costs are £160,000; proposed Football Foundation grant contribution £90,000.
Work with target groups and community organisations to maximise investment opportunities for the Bonington Theatre and Cinema to increase attendance and improve visitor experience	Communities and Leisure		31-Mar-2023	<div><div>41%</div></div>	<p><u>The Bonington Re-opening</u></p> <p>The Bonington re-opened on 17th May with a limited capacity of 50 seats (within Social Distancing Rules). The programme has been constrained by limited film releases, with Peter Rabbit 2 being the biggest success during May half-term holidays (average 42 customers per screening, across 21 screenings). Live shows recommenced from July 2021. Customer feedback has been very positive specifically about the welcome, the customer care and the Covid safety and cleanliness.</p> <p><u>16-25 years olds Special Membership Scheme</u></p> <p>The Bonington, with support from the British Film Institute (BFI), is offering 16-25 year olds a brand new, free-to-join, special membership scheme, with reduced priced tickets to film screenings and a series of exclusive evenings with guest speakers and special events. Those booked so far include a Korean evening focused on Minari, a boxing night and a stand-up comedy night</p> <p><u>New Booking System Development</u></p> <p>Pre-assessment for procurement has been completed and the contract documents for the G-Cloud Framework have been submitted to Legal. The intention is to procure the new system from Spektrix, in line with contract standing orders</p>

					and to have the system in place, alongside the new Leisure system, no later than 31st March
Develop and work with key stakeholders to embed a sustainable social prescribing programme across the borough	Communities and Leisure		31-Mar-2023		<p><u>South Notts Community Development Co-ordinator</u></p> <p>The Community Development Co-ordinator (CDC) is funded by Primary Care Networks across South Nottinghamshire and hosted by the Council. The post has identified over 160 community groups across South Nottinghamshire.</p> <p>The CDC has offered the following;</p> <ul style="list-style-type: none"> <li>• Sending the community groups available funding streams</li> <li>• Support letter on behalf of Cotgrave Community Kitchen</li> <li>• Mentoring advice for Meet, Greet and Eat</li> <li>• Co-ordinating and delivering South Nottinghamshire Social Prescribing Network meetings</li> <li>• Delivering and facilitating Community Development Forums (CDF).</li> </ul> <p>Some community groups have been supported this quarter to accept signposts from Social Prescribing Link Workers. Although most groups are still not open because of lockdown restrictions.</p> <p>Many groups that are offering activities and services have received support to plan for increased capacity especially groups offering and delivering food parcels.</p> <p>12 community groups have been supported to access the</p>



				<p>South Notts Community Development Growth Fund run by the Council; 9 being successful.</p> <p>Over 20 groups have been supported to achieve other successful funding applications.</p> <p>Under the current pandemic climate the priority is to support community groups who have been offering services to be sustainable in their offer. Some of the community groups were able to expand their offer throughout the pandemic by offering online activities through Zoom.</p> <p><u>Integrated Car Partnership (ICP) Community Development</u></p> <p>The ICP is developing a Project Initiation Document (PID) for its Community Development strategic theme of work, the Executive Lead for which is the Council's Head of Communities and Leisure. Presently Community Development funding to support social prescribing is time-limited and a more sustainable option to support this theme will need to be considered.</p> <p><u>Better Integration of Services</u></p> <p>A new proposed terms of reference for the Gedling Health and Wellbeing Partnership seeks to better integrate partnership working across the statutory, commissioned and voluntary sectors across the Borough. This will be considered in July.</p> <p>Through a Memorandum of Understanding (MoU) between South Nottinghamshire local authorities, the Council is leading on the identification of</p>
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					opportunities to better support the developing social prescribing system.
Directly support local groups to tackle loneliness and isolation	Communities and Leisure		31-Mar-2023	10%	<p><u>Successful NHS Charities Fund bid</u></p> <p>A bid to the NHS Charities Fund by the South Nottinghamshire Integrated Care Partnership (ICP) has been successful in securing funding to support the South Notts Volunteer Befriending Service and a further roll out of the "One Step At a Time" reducing isolation project across the wider area. These projects will support older isolated residents in Gedling and the lead organisation will be Rushcliffe CVS. The Council played a lead role in establishing the Befriending Service during 2020 at the height of the Covid-19 pandemic.</p> <p><u>Loneliness Awareness Week</u></p> <p>The Council promoted Loneliness Awareness Week in June and signposted residents to the Giving for Gedling web pages and the Notts Help Yourself website. Also promoted were the "Two's Company" telephone befriending service offered by the Ark Advice Centre in Gedling and the "One Step at a Time" project being developed in Carlton that aims to connect and support members of the local Carlton community who are feeling isolated and lonely by helping them to become more physically and socially active.</p>
Implement the action plan to deliver the Council's commitment to the Mental Health	Communities and Leisure		31-Mar-2023	3%	The Council's Concordat action plan has been shared with the Nottinghamshire Health and Wellbeing Board to inform its

Concordat					<p>planned workshop on 7 July 2021.</p> <p>The Council promoted Mental Health Awareness Week on May signposting residents to:</p> <ul style="list-style-type: none"> <li>• the Mental Health Foundation website</li> <li>• Every Mind Matters NHS advice</li> <li>• NHS Social Prescribing Link Workers</li> </ul>
Directly work with groups to support those affected by dementia	Communities and Leisure		31-Mar-2023		<p>The Council promoted Dementia Action Week in May. This included promotion of the following:</p> <ul style="list-style-type: none"> <li>• on-line support sessions for carers</li> <li>• the "Carers Go Free" Leisure offer</li> <li>• resident eligibility for Severe Mental Impairment (SMI) relief on Council Tax</li> <li>• NHS Nottingham and Nottinghamshire Dementia Pathway survey</li> <li>• Radford Care Group's special support sessions for carers of people with dementia</li> </ul>

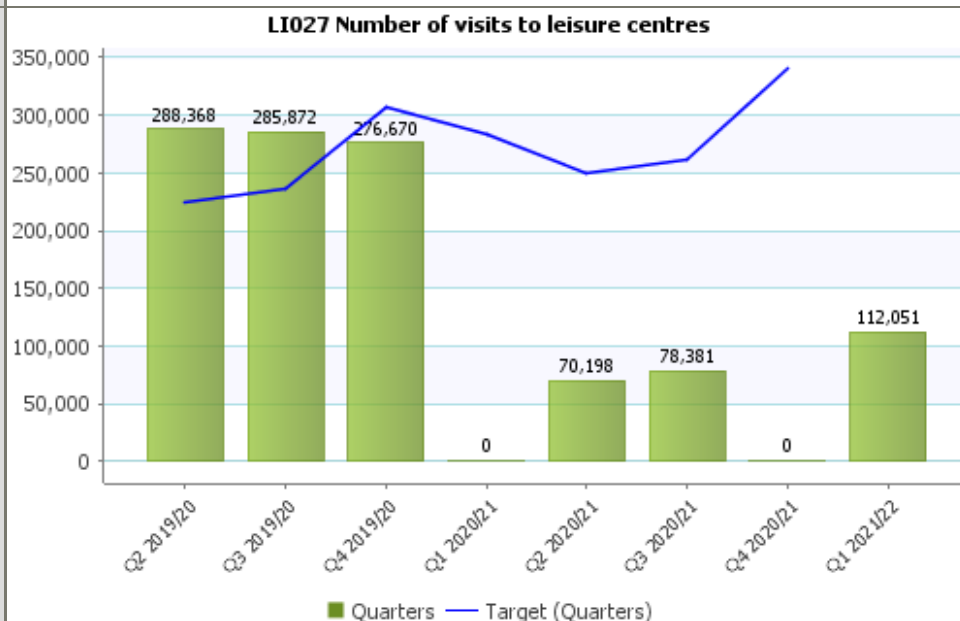
LI379 Average number of Swim School Members (12 month rolling period)																														
Service Area	Communities and Leisure	Status																												
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																											
1,713	Tracking Indicator Only	↑	↑																											
Latest Note																														
Performance against target	<div>LI379 Average number of Swim School Members (12 month rolling period)</div> <table><thead><tr><th>Quarter</th><th>Actual Value</th><th>Target Value</th></tr></thead><tbody><tr><td>Q2 2019/20</td><td>2,799</td><td>2,500</td></tr><tr><td>Q3 2019/20</td><td>2,672</td><td>2,500</td></tr><tr><td>Q4 2019/20</td><td>2,624</td><td>2,500</td></tr><tr><td>Q1 2020/21</td><td>2,426</td><td>2,750</td></tr><tr><td>Q2 2020/21</td><td>585</td><td>2,750</td></tr><tr><td>Q3 2020/21</td><td>574</td><td>2,750</td></tr><tr><td>Q4 2020/21</td><td>572</td><td>2,750</td></tr><tr><td>Q1 2021/22</td><td>1,713</td><td>2,750</td></tr></tbody></table>			Quarter	Actual Value	Target Value	Q2 2019/20	2,799	2,500	Q3 2019/20	2,672	2,500	Q4 2019/20	2,624	2,500	Q1 2020/21	2,426	2,750	Q2 2020/21	585	2,750	Q3 2020/21	574	2,750	Q4 2020/21	572	2,750	Q1 2021/22	1,713	2,750
	Quarter	Actual Value	Target Value																											
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Q3 2020/21	574	2,750																												
Q4 2020/21	572	2,750																												
Q1 2021/22	1,713	2,750																												

# LI027 Number of visits to leisure centres

Service Area	Communities and Leisure	Status	
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters
112,051	Tracking Indicator Only	↑	↓

## Latest Note

## Performance against target

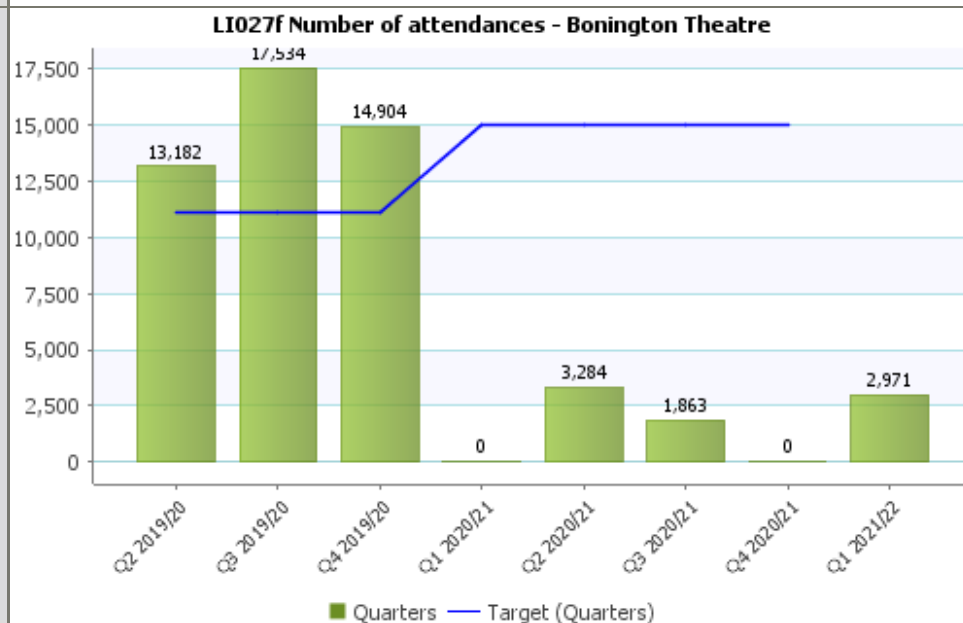


# LI027f Number of attendances - Bonington Theatre

Service Area	Communities and Leisure	Status	
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters
2,971	Tracking Indicator Only	↑	↑




## Latest Note

## Performance against target



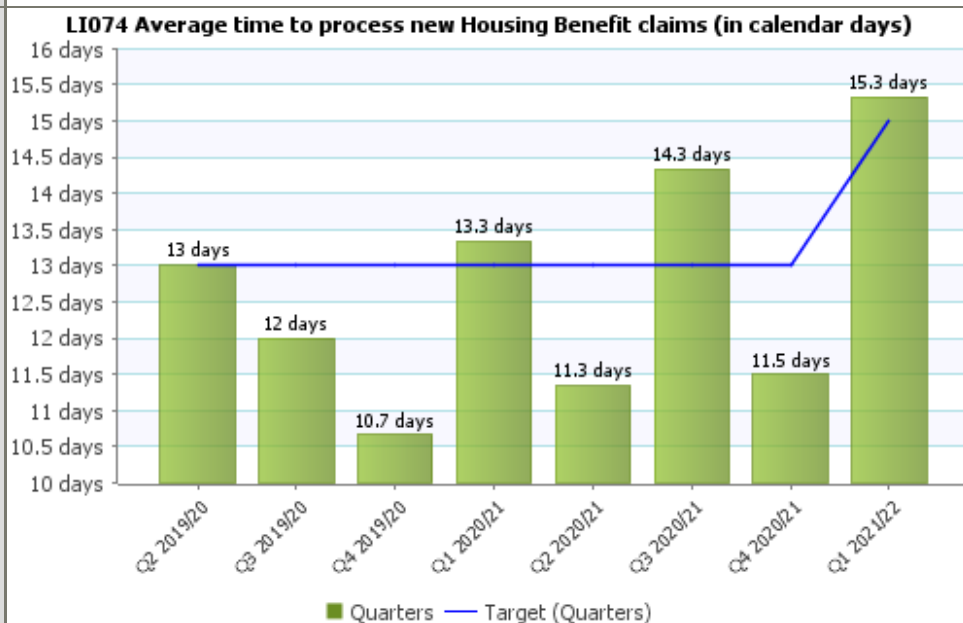
LI085 Current number of DNA members																					
Service Area	Communities and Leisure	Status																			
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																		
2814	Tracking Indicator Only	↑	↓																		
Latest Note																					
Performance against target	<div>LI085 Current number of DNA members</div> <table><thead><tr><th>Quarter</th><th>Value</th></tr></thead><tbody><tr><td>Q2 2019/20</td><td>4147</td></tr><tr><td>Q3 2019/20</td><td>4155</td></tr><tr><td>Q4 2019/20</td><td>4177</td></tr><tr><td>Q1 2020/21</td><td>4096</td></tr><tr><td>Q2 2020/21</td><td>2972</td></tr><tr><td>Q3 2020/21</td><td>2160</td></tr><tr><td>Q4 2020/21</td><td>2297</td></tr><tr><td>Q1 2021/22</td><td>2814</td></tr></tbody></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Value	Q2 2019/20	4147	Q3 2019/20	4155	Q4 2019/20	4177	Q1 2020/21	4096	Q2 2020/21	2972	Q3 2020/21	2160	Q4 2020/21	2297	Q1 2021/22	2814
	Quarter	Value																			
Q2 2019/20	4147																				
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Q2 2020/21	2972																				
Q3 2020/21	2160																				
Q4 2020/21	2297																				
Q1 2021/22	2814																				

**LI074 Average time to process new Housing Benefit claims (in calendar days)**

Service Area	Economic Growth and Regeneration	Status	
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters
15.3 days	15 days		




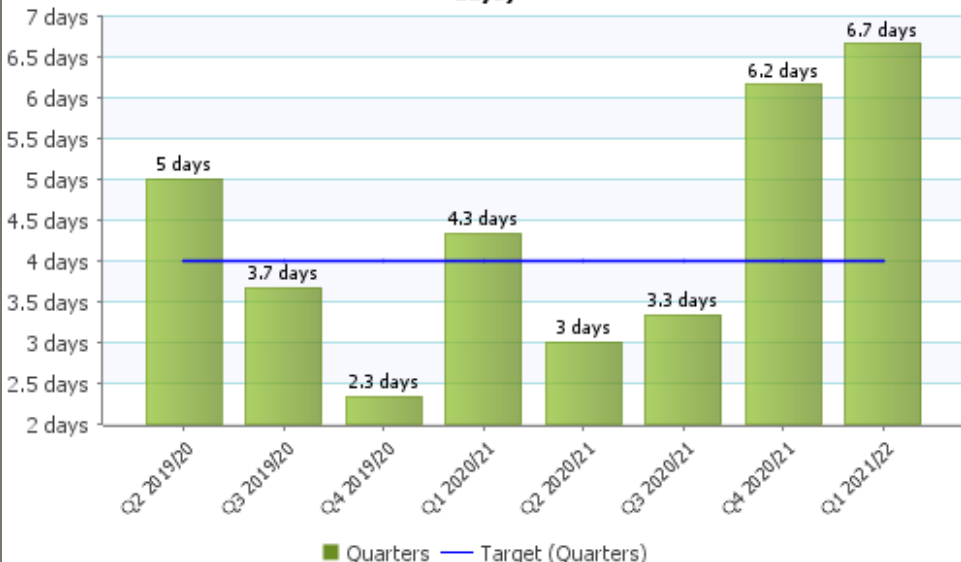
**Latest Note**




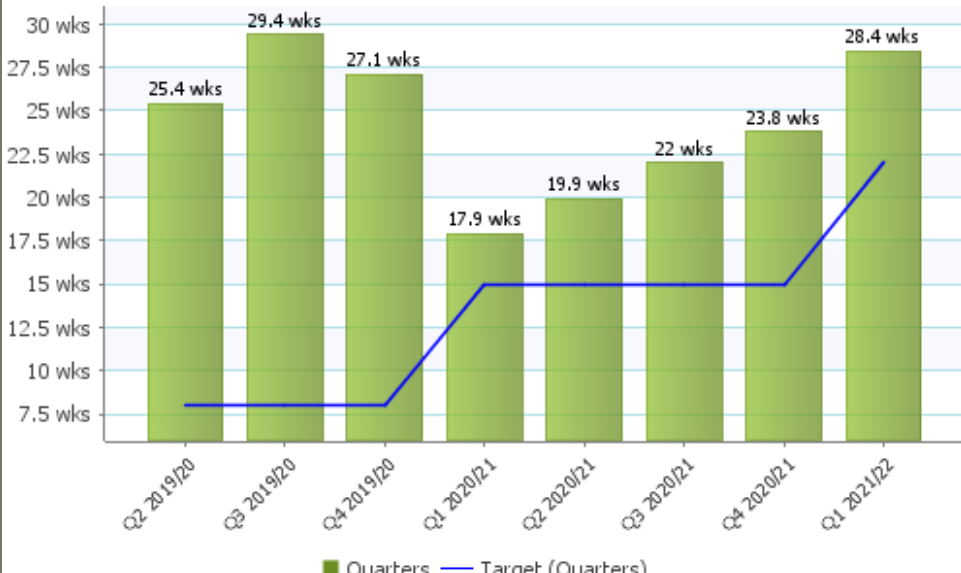
The number of new benefit claims has significantly decreased due to the majority being processed by the DWP for Universal Credit. This, coupled with our software provider no longer supporting the product, meant we ended our risk based verification scheme on 31 March 2021, meaning we now have to ask for all evidence in support of a claim which takes longer to process new claims.

**Performance against target**




# LI075 Average time to process Housing Benefit change in circumstances (in calendar days)

Service Area	Economic Growth and Regeneration	Status																			
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																		
6.7 days	4 days																				
Latest Note	During Q1 we experienced significantly higher levels of work, specifically around notifications from DWP regarding Universal Credit changes. Universal Credit is reviewed monthly by DWP and presents us with a challenge as circumstances can change up to 12 times a year per customer. We also expect a similar spike in workload in October when the current £20 Universal Credit top up is scheduled to be removed.																				
Performance against target	<div><div>LI075 Average time to process Housing Benefit change in circumstances (in calendar days)</div><table><tr><th>Quarter</th><th>Performance (days)</th></tr><tr><td>Q2 2019/20</td><td>5 days</td></tr><tr><td>Q3 2019/20</td><td>3.7 days</td></tr><tr><td>Q4 2019/20</td><td>2.3 days</td></tr><tr><td>Q1 2020/21</td><td>4.3 days</td></tr><tr><td>Q2 2020/21</td><td>3 days</td></tr><tr><td>Q3 2020/21</td><td>3.3 days</td></tr><tr><td>Q4 2020/21</td><td>6.2 days</td></tr><tr><td>Q1 2021/22</td><td>6.7 days</td></tr></table><div>■ Quarters — Target (Quarters)</div></div>			Quarter	Performance (days)	Q2 2019/20	5 days	Q3 2019/20	3.7 days	Q4 2019/20	2.3 days	Q1 2020/21	4.3 days	Q2 2020/21	3 days	Q3 2020/21	3.3 days	Q4 2020/21	6.2 days	Q1 2021/22	6.7 days
Quarter	Performance (days)																				
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Q1 2020/21	4.3 days																				
Q2 2020/21	3 days																				
Q3 2020/21	3.3 days																				
Q4 2020/21	6.2 days																				
Q1 2021/22	6.7 days																				

LI086 Average length of time spent in temporary accommodation (in weeks)																														
Service Area	Economic Growth and Regeneration	Status																												
Current Value	Current Target	Trend Compared to Last Period	Trend Compared to Average of Previous 4 Quarters																											
28.4 wks	22 wks																													
Latest Note	The lack of large 4/5 bedroom social housing means that we continue to try and re-house families in the private sector, but in reality we struggle to place large families quickly due to their household size. We will never place a family knowing that they cannot sustain a tenancy, and there are several influencers on affordability, namely: welfare reforms e.g. the benefit cap, increasing privately rented rent prices, and LHA rates that are not comparable with the market. From our own experiences in trying to secure new TA options, the market is saturated with those seeking accommodation and those households on benefits do still struggle to secure privately rented accommodation. We continue to assist with deposits, rent in advance and DHP shortfalls wherever possible. We currently have 4 large families living in temporary accommodation, but we also have other households in TA awaiting a specific type of property, and this has a detrimental impact on our figures.																													
Performance against target	<div>LI086 Average length of time spent in temporary accommodation (in weeks)</div>  <table><tr><th>Quarter</th><th>Actual (wks)</th><th>Target (wks)</th></tr><tr><td>Q2 2019/20</td><td>25.4</td><td>7.5</td></tr><tr><td>Q3 2019/20</td><td>29.4</td><td>7.5</td></tr><tr><td>Q4 2019/20</td><td>27.1</td><td>7.5</td></tr><tr><td>Q1 2020/21</td><td>17.9</td><td>15.0</td></tr><tr><td>Q2 2020/21</td><td>19.9</td><td>15.0</td></tr><tr><td>Q3 2020/21</td><td>22.0</td><td>15.0</td></tr><tr><td>Q4 2020/21</td><td>23.8</td><td>15.0</td></tr><tr><td>Q1 2021/22</td><td>28.4</td><td>22.0</td></tr></table> <div>■ Quarters — Target (Quarters)</div>			Quarter	Actual (wks)	Target (wks)	Q2 2019/20	25.4	7.5	Q3 2019/20	29.4	7.5	Q4 2019/20	27.1	7.5	Q1 2020/21	17.9	15.0	Q2 2020/21	19.9	15.0	Q3 2020/21	22.0	15.0	Q4 2020/21	23.8	15.0	Q1 2021/22	28.4	22.0
Quarter	Actual (wks)	Target (wks)																												
Q2 2019/20	25.4	7.5																												
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Q3 2020/21	22.0	15.0																												
Q4 2020/21	23.8	15.0																												
Q1 2021/22	28.4	22.0																												



## **Report to Overview and Scrutiny Committee**

**Subject:** Gedling Plan Quarter 2 2021/22 Report

**Date:** 4 November 2021

**Author:** Senior Leadership Team

### **Wards Affected**

Borough-wide

### **Purpose**

To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan at the end of 2021/22 quarter 2.

### **Key Decision**

This is not a key decision.

### **Recommendation**

**To:**

- 1) Consider the performance information, ask questions and identify any actions or indicators that require additional information**
- 2) Identify any potential areas for inclusion in the Committee's work programme**

## **1 Background**

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council works. Whilst the budget and performance information are presented in two separate reports, they are and will be reported to Cabinet together and will appear on the same agenda.

- 1.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instances where targets may not be secured.
- 1.4 As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/council/aboutus/prioritiesplansandperformance/howwere/doing/>

Members are recommended to view this document which provides valuable background detail to this summary paper. It provides a more in-depth review of indicators, actions and outcomes for 2021/22 quarter 2.

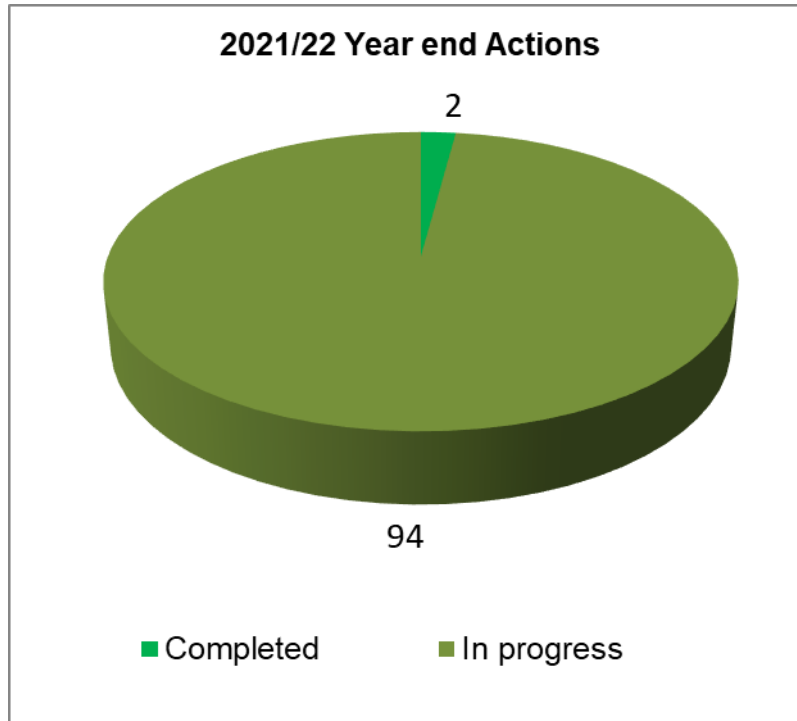
- 1.5 A full set of papers that appear on the website have been printed and these reports are available in the Members' Room. They contain explanations of variances from expected performance together with trend arrows for all the performance indicators within the Gedling Plan (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for all Gedling Plan actions showing progress made against project milestones.
- 1.6 The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the "completed" or "in progress" milestones determined within the performance management system, Pentana.

## **2 Proposal**

- 2.1 It is proposed that Cabinet note the performance information for the Gedling Plan 2020-23 at the end of 2021/22 quarter 2 as set out below.

## 2.2 Actions

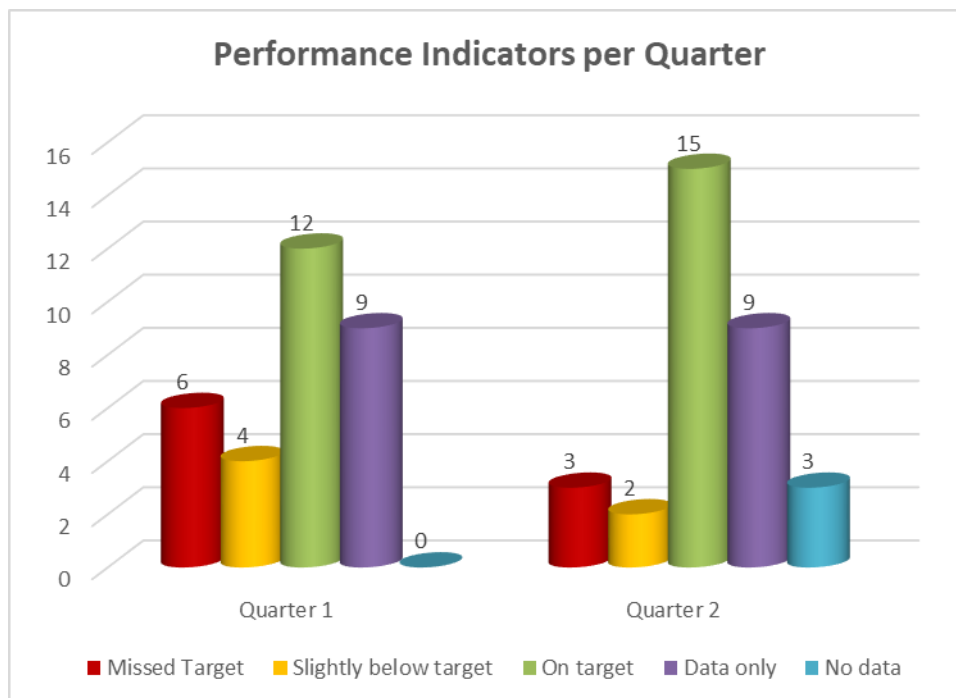
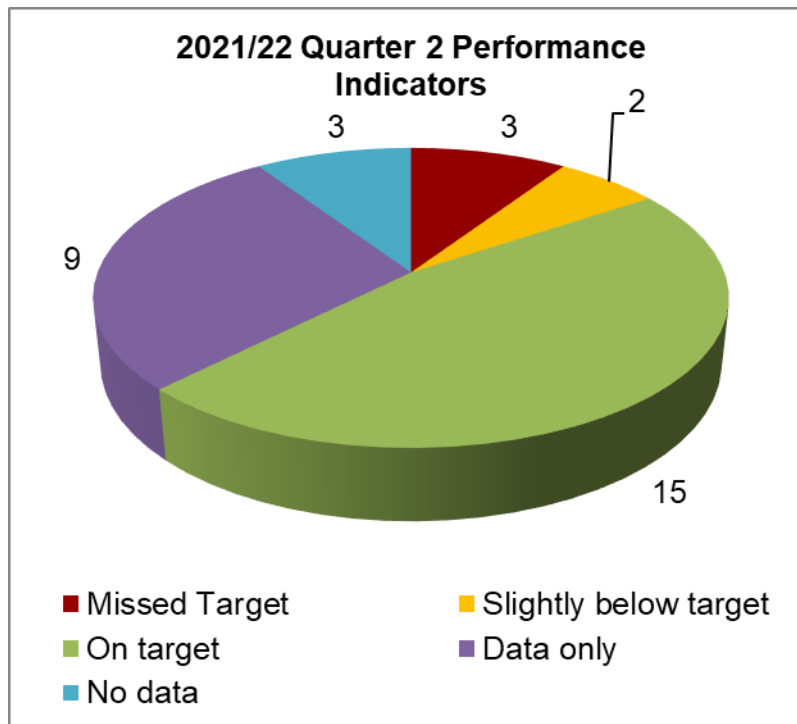
At this stage, of the 96 actions currently active in the Gedling Plan 2020-23, 2 are complete and the remaining either in progress or assigned to an Officer.



There is an ongoing requirement to continue to respond to the COVID pandemic across teams and departments, which continues to affect staff capacity to deliver actions planned for the first period of 2021/22. In addition there are now further risks being realised relating to the effects of the requirements for self-isolation, which is impacting the workforce and service delivery in particular for front line customer facing teams.

## 2.3 Indicators

Overall indicator performance at the end of quarter 2 shows that out of a total of 31 indicators, 15 were on or above target, 2 were slightly below target and 3 indicators missed their target.



At the time this report was uploaded no data was available for:

- Residual household waste per household
- Percentage of household waste sent for reuse, recycling and composting

A verbal update on these Performance Indicators will be given at the meeting.

In addition no verifiable figure is currently available for:

- Number of garden waste customers

2.4 Examples of particularly positive performance for quarter 2 include:

- 99.8% of fly tipping incidents removed within 4 working days against a target of 98%.
- Average time to process new Housing Benefit claims was 11 days against a target of 15 days
- 97.4% of calls to the contact centre answered (or call back made) - 12 month rolling total against a target of 94%.
- Another 30 long-term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention against a target of 10.
- 100% of Major planning applications processed within 13 weeks.
- 96% of food premises scoring 4 or 5 in the national food hygiene rating scheme.

2.5 The following performance indicators missed their target at the end quarter 2 and are worthy of note.

**LI086 Average length of time spent in temporary accommodation (in weeks) -**

Previous highlighted issues regarding sourcing move on accommodation for certain households in temporary accommodation remain. However, the length of time spent in temporary accommodation has reduced this quarter from 28.4 weeks to 24.8 weeks and the Housing Needs Team have been working hard to reduce the number of people in Bed & Breakfast. Due to the building works being undertaken in the Borough, further new social housing should be made available to us over the oncoming months which will help reduce down existing temporary accommodation placements. We continue to struggle to source private rented move on accommodation but will continue to fund deposits and rents in advance wherever possible.

**NI154 Net additional homes provided -** Certain housing sites have not come forward as quickly as anticipated by landowners and developers. A Housing Delivery Action Plan has been published and includes measures to increase delivery of new

housing in Gedling Borough. In addition, the emerging Greater Nottingham Strategic Plan will allocate additional land for housing to meet future needs. There are a number of developments currently progressing that will help us to get closer to the target: Teal Close (Netherfield), Lendrum Court (Burton Joyce), Rolleston Drive (Arnold), Chase Farm (Gedling), Mapperley Plains, Park Road (Calverton), Vale Road (Colwick).

**LI017 Percentage of Business Rates Collected** - The collection rate at the end of Quarter 2 is lower than expected. The recovery process has been adversely affected by factors such as vacancies, long term sickness and staff being re-deployed to other activities such as the processing of Covid-19 business support grants. This has mainly impacted upon the debt recovery work.

Available resources have now been directed where possible towards debt recovery work. Recruitment exercises are underway to fill vacant posts and measures are being taken to appoint agency staffing support.

It is anticipated that the collection rate will see an improvement in the next quarter.

## 2.7 Achievements

A separate report has been produced highlighting additional key achievements delivered during quarter 2, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 1 and is available on the Council's website and in hard copy in the Members' Room. The following outcomes are identified for particular attention:

**GBC Summer 2021 Events Programme** - The events programme over the summer balanced the intention of the Council to provide family events and bring people together again, with the need to ensure activities operated safely and in line with current Covid guidance. The programme aimed to bring about greater opportunities to work collaboratively in community led settings, to reach the communities and individuals who would most benefit from participation, foster positive behaviour and engage much stronger investment from commissioned and community partners. The Service Level Agreement the Council has with Gedling Play Forum allowed for them to deliver activities at each of our events and to bring in other providers, partners and community organisations to provide appropriate activities alongside them in response to the needs of each community and venue.

Events included:

- **Picnic in the Park** - This event took place at part of 'Love Parks' week and engaged around 300 families, over 200 children and young people and a significant number of the older community attended and enjoyed the various activities and music provided on the day.



- **Netherfield St Georges Centre** – This event was based over two sites, with music, arts and crafts and healthy eating themed activities taking place at the St Georges Centre.
- **Gedling Country Park** - Over 300 children and family members interacted with the activities on the day.

**Temporary Accommodation** - Since cabinet approval in January for the temporary accommodation options appraisal, officers are now pursuing the purchase of 8 2/3 bedroomed properties and then leasing 7 2/3 bedroomed properties. Progress has been made and there are a number of bids that have been submitted for properties for sale and we are working on the options for some lease properties. Furthermore, officers also received approval to construct 17 units at the council owned sites at Burton Road and Station Road sites (7 of which are to be used for temporary accommodation).

**Netherfield Intensive Weeks of Action** – Our Public Protection team completed 3 weeks of intensification in Netherfield during September/early October, in partnership with Youth Services, Notts Police, Notts Fire and Rescue and Jigsaw Homes. Patch walks were carried out to identify locations of concern for environmental crime including dog fouling, fly tipping, rubbish accumulations and areas of disrepair. Our Parks and Street Care team allocated a cleansing crew to the area and our engagement officers completed face-to-face engagement with retail premises to promote development of Shop Watch and shared information on basic crime prevention to reduce shop theft. Our Neighbourhood wardens also installed signs with regard to CCTV, Neighbourhood Watch, Burglary and Vehicle Crime.

**Carlton Hill Recreation Ground Memorial Woodland** - A new Covid-19 memorial woodland at Carlton Hill Recreation Ground, Carlton, officially opened in July following a successful fundraising campaign. Organised by The Carlton Hill Community Action Group, the Gedling Borough Memorial Woodland has been created to remember the people of Gedling Borough who have tragically lost their lives due to the Covid-19 pandemic, and will be a place where people can pay their respects in quiet contemplation while enjoying the outdoor space. The memorial woodland includes native trees, wildflowers, seating areas, interpretation boards and a memorial. The group launched a fundraiser for the woodland online and received thousands of pounds in donations, as well as additional support with the installations and tree planting from Gedling Borough Council's Parks team.

**Killisick Park Refurbishment** - Works at the Killisick Recreational Ground in Arnold started early September, and are expected to be completed by the end of October. The park will be refurbished with new equipment, including a 30m zip line, basket swing, roundabout and multi play unit, as well as accessible play equipment such as a wheelchair friendly roundabout, pod swing, play house and more.

Improvements can be made thanks to funding from FCC Communities Foundation, a not-for-profit business that awards grants for community, conservation and heritage projects from funds donated by waste and resource management company FCC Environment through the Landfill Communities Fund. FCC Communities Foundation will be providing a grant. The funding bid was made jointly by Gedling Borough Council and The Friends of Killisick Park, a local residents' community group who undertook community consultation and identified a strong community need for the project.

**Gedling Green Homes Scheme** - The targeted scheme to improve the energy efficiency of low income and low energy performance homes in Netherfield has made good progress in identifying, assessing, and signing up eligible households. 100% of the target private sector homes (35) for external wall insulation has been achieved. 100% of the target of 20 social housing properties for solar pv roof installations has been achieved. Further targeted promotional work including letter drops and door-to-door visits is ongoing to sign up the remaining eligible privately owned households to achieve the full target for solar PV roof installations.

### **3 Alternative Options**

- 3.1 Not to present an update on quarterly performance, in which case Executive members will not be aware of performance against the Gedling Plan 2020-23.

### **4 Financial Implications**

- 4.1 There are no financial implications arising out of this report.

### **5 Legal Implications**

- 5.1 There are no legal implications arising out of this report.

### **6 Equalities Implications**

- 6.1 There are no equalities implications arising out of this report.

### **7 Carbon Reduction/Sustainability Implications**

- 7.1 There are no carbon reduction/sustainability implications arising out of this report.

### **8 Appendices**

- 8.1 Appendix 1 – Examples of Outcomes achieved during Quarter 2 2021/22.

### **9 Background Papers**

- 9.1 None identified.

## **10 Reasons for Recommendations**

- 10.1 To ensure Members are informed of the performance against the Gedling Plan 2020-23.

### **Statutory Officer approval**

**Approved by the Deputy Chief Financial Officer**

**Date:** 26 October 2021

**Approved by the Monitoring Officer**

**Date:** 27 October 2021

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**GEDLING**  
**PLAN**  
**2020-2023**

**Examples of Achievements and  
Activities**

**During**

**Quarter 2 - 2021/22**

# Cohesive, Diverse and Safe COMMUNITIES

## Promote and encourage pride, good citizenship and participation

**NHS GoodSam Integration and Learning Pilot** - Although the future of the NHS Volunteer Responders scheme in its current form will be coming to an end, the Council continues to work with VCSE, health and local authority partners to share the learning from the evaluation of the scheme in Gedling, and to advocate for the coordination of volunteer opportunities across the County. Nottingham CVS are concluding the evaluation of the programme in Gedling and will present the findings to the Personalisation Board of NNE CCG in October and to HAG partners. The Council continues to engage with NHS Improvement to influence the future direction of the national scheme and draw in support for the VSCE sector locally.

**Gedling community money advice meeting** - Community money advice services reps including St Wilfreds Church Mapperley, The Kings Church Arnold, The Ark, Carlton Food Bank hub, GBC CSC outreach and CA Nottm and District were brought together to identify and share challenges and opportunities to address gaps in money and welfare rights provision as we emerge from Covid. The group will look at models including potential peripatetic Debt Advice Workers employed by CA Nottm and District to add value to the less resource heavy welfare rights offer. An immediate outcome has been applications to the GBC VCS recovery fund and NCC Social Recovery Fund by the Ark and Hope Nottm, and an application from The Kings Church to the GBC Fund for their money advice service and community café, thereby significantly enhancing debt and money advice provision for Gedling residents as we go into winter.

**Members grants awarded** - 36 grants in the region of £16k, have been awarded to various community groups for example, Arnold Swimming club, Bestwood Village Park Run, Richard Bonington Primary & Nursery School, Friends of Lowdham and Burton Joyce Stations, 1<sup>st</sup> Daybrook Brownies, Gedling football Club, Carlton Town Football Club, Burton Joyce Girls FC, Harmless, WE R HERE and GBC locality projects.

**Community E Newsletters** - Five Community E-Newsletters were circulated to 7k community contacts between June and September. Information Shared included Equality & Diversity Consultation, Two's Company befriending services, Nottingham & Nottinghamshire Dementia Well Pathway, The Core Centre activities and services, The Big Vax weekend campaign, Artspeak creative and digital workshops, Netherfield Food Club, Holiday Activities & Food programme, Notts Help Yourself, Pride of Gedling Awards, Ageing Well Day, Help is at Hand booklet, Health for Under 5's, Inspire Autumn learning programme. Funding Opportunities shared included Cash 4 Clubs funding, magic litter grants, Inequalities Small Grants Fund for Communities, Miner2Major community grant, The Local Connections Fund. Volunteering opportunities shared for Goosedale Sports Club, Nottinghamshire Healthcare Trust.

**Gedling Community Hubs and Partners meeting** - The second meeting of this wider community partnership group, which includes a number of faith organisations, reviewed the successful coproduction of the Holiday Activities And Food programme, received and responded to the launch on 20<sup>th</sup> of August of the GBC Covid -19 VCS Recovery Grant as well as the two NCC Recovery Grant opportunities.

**Youth Council engagement with Gedling Young People's Consultation** - Two meetings have been held with Gedling Youth Council members, who engaged with the Portfolio Holder for Young People and Equalities to develop some mission statements and an action plan to respond to the recent young people's consultation. Proposals for a Careers event next year were also discussed and ideas put forward about the format.

**Gedling Caribbean Elders restart** - The Caribbean Elders were supported in holding their first face to face session, which included an exercise session and discussion about future activities, Windrush compensation and consultation on a national Windrush memorial.

**Launch of Gedling Covid -19 VCS Recovery Grant Scheme** - Following approval by the Leadership and PF Holder for Community Development of the amalgamation of the Spacehive fundraising balances, SPRING project underspends and our DEFRA CEV response allocation into a £50k grant pot, to enable community organisations to reopen and extend their services post-Covid restrictions, the grant application process was duly launched on 20<sup>th</sup> August. To date the following awards have been made, with a balance of just **£7,305** remaining.

- **St Wilfred's Church, Calverton £4,300**
- **Hope Nottingham – for Carlton Methodist Hub £6,000**
- **Netherfield Forum/St Georges £6,000**
- **The Kings Church x 2 – 1. Money Advice 2. Community Café £6,000 total**
- **The Ark – Phoenix Farm Open Door project £6,000**
- **Arnold Methodist Church MH Befriending project £1,000**
- **Salvation Army – community café £2,445**
- **Eagles Nest Community Centre £3,950**
- **Emmanuel church £3,000**
- **St Marys Church Arnold - £4,000 (top up of an early grant of £2,000 from the SPRING underspend)**

**GBC Summer 2021 Events Programme** - The events programme over the summer balanced the intention of the Council to provide family events and bring people together again, with the need to ensure activities operated safely and in line with current Covid guidance. The programme aimed to bring about greater opportunities to work collaboratively in community led settings, to reach the communities and individuals who would most benefit from participation, foster positive behaviour and engage much stronger investment from commissioned and community partners. The Service Level Agreement the Council has with Gedling Play Forum allowed for them to deliver activities at each of our events and to bring in other providers, partners and community organisations to provide appropriate activities alongside them in response to the needs of each community and venue.

Events included:

- **Picnic in the Park** - This event took place at part of 'Love Parks' week and engaged around 300 families, over 200 children and young people and a significant number of the older community attended and enjoyed the various activities and music provided on the day.
- **Netherfield St Georges Centre** – This event was based over two sites, with music, arts and crafts and healthy eating themed activities taking place at the St Georges Centre.
- **Gedling Country Park** - Over 300 children and family members interacted with the activities on the day.

## **Reduce poverty and inequality and provide support to the most vulnerable**

**Family FOOD Clubs in Gedling Borough** - Netherfield food club has now been in operation since July and is almost at capacity with an average of 30+ food boxes being made up each week. Conversations are still in place around the alterations needed to ensure that Killisick Community Centre can support the equipment needed to host the food club. Conversations have also started to take place in other areas of the Borough to identify locations as the Children's centres may not be the most appropriate location.

**Holiday Activities and Food Coproduction with Community providers** - Exceptional geographical spread, community delivery partners' engagement, value for money, targeting and quantity of FSM /SEND children achieved in the rollout of this challenging but rewarding initiative over the Summer – highlights as follows:

- There have been a total of 1277 attendances at the HAF sessions over the summer (980 Non SEND and 297 SEND), with over 725 individuals participating in the programme.
- The following provided activities across the Borough – GBC Leisure (Calverton and Carlton), Next Level Coaching (Killisick and Bestwood Village), Mapperley All Stars (Gedling), Positively Empowered Communities (Killisick and Newstead Village), Netherfield Forum (Netherfield), JAPC Ltd (Gedling), Koala clubs (Netherfield) and Ravenshead out of school club (Ravenshead). We also blended the offer into GBC events at Netherfield, Gedling Country Park and Arnot Hill Park with mixed success.
- Where activity providers were unable to provide food as part of their offer, lunches for the sessions was provided by the following: St Georges Centre Netherfield, Morrison's Community Champion, Gedling Country Park Café and the Newstead Centre.
- All providers have reported positive feedback in the programme and have expressed a desire to be involved in future work.

**Social Eating Countywide engagement** - Through the Food Insecurity Network the following themes have been highlighted as key areas of work across the County, Social Eating, Community growing and data mapping. As part of the COVID recovery fund an allocation of funding has been made available to support community food initiatives across the County. This therefore creates an opportunity to explore potential social eating opportunities in the Gedling area to help to address Loneliness and social isolation, subject to a successful funding application.

**Temporary Accommodation** - since cabinet approval in January for the temporary accommodation options appraisal, officers are now pursuing the purchase of 8 2/3 bedroomed properties and then leasing 7 2/3 bedroomed properties. Progress has been made and there are a number of bids that have been submitted for properties for sale and we are working on the options for some lease properties. Furthermore, officers also received approval to construct 17 units at the council owned sites at Burton Road and Station Road sites (7 of which are to be used for temporary accommodation).



## **Reduce anti-social behaviour, crime and the fear of crime**

**Consultation of the Department for Transport's "Statutory Taxi and Private Hire Vehicle Standards"** - The Department of Transport produced a document in July 2021 entitled "Statutory Taxi and Private Hire Vehicle Standards" to examine ways that Local Authorities, such as Gedling Borough Council, could change their procedures to further protect the public. The Licensing Team in partnership with the Legal Department reported to Committee the content of the document and its potential impact on policies and standards for taxis licensed by Gedling Borough Council. This led to several officer and member/officer groups and a significant amount of work for the Licensing and Legal Teams to produce a set of questions to go out to the trade and the public for consultation. The project is still ongoing with a view to any changes being implemented in the New Year.

**Netherfield Intensive Weeks of Action** – Our Public Protection team completed 3 weeks of intensification in Netherfield during September/early October, in partnership with Youth Services, Notts Police, Notts Fire and Rescue and Jigsaw Homes. Patch walks were carried out to identify locations of concern for environmental crime including dog fouling, fly tipping, rubbish accumulations and areas of disrepair. Our Parks and Street Care team allocated a cleansing crew to the area and our engagement officers completed face to face engagement with retail premises to promote development of Shop Watch and shared information on basic crime prevention to reduce shop theft. Our Neighbourhood wardens also installed signs with regard to CCTV, Neighbourhood Watch, Burglary and Vehicle Crime.

# High Performing COUNCIL

## Improve the customer experience of engaging with the Council

**Gedling Lotto 1<sup>st</sup> Birthday** - Since its launch in September 2020, the Gedling Lotto has raised almost £19,000 for the local community and more than £6,400 has been given away in winnings. So far, more than 31 local groups have signed up and been using the Lotto as a fun and effective way to raise funds for their valued services in the community.

## Provide efficient and effective services

**Employment Tribunal** - The HR team has provided effective support to a service area to successfully defend a claim of unfair dismissal heard by an Employment Tribunal.

**Legal Services team award** - our Legal Team received an award at the Lawyers in Local Government awards ceremony. The team won the Community Champion and Public Health Award for their outstanding efforts to support the council and the community through the Covid-19 pandemic, being recognised by the judges for their exceptional work.

**Legal Services** – new matters have increased by 70% from the same period last year.

**Flood Grants** - We have started payment of Flood Grants on our Flood Grant Scheme which was set up to assist households damaged in Storm Ciara and Dennis in February 2020. The grant (funded from central government and administered by us) assists householders with the installation of flood prevention measures to protect properties from similar flooding events in future.

**Customer Services** – our Customer Services team have continued to maintain excellent targets throughout the second quarter.

**Building Control Excellence** - One of our Building Control Partners has been selected as a regional Local Authority Building Control Building Excellence Awards winner and is a shortlisted finalist for our People and Place Awards 2021, in the category of Best Residential & Small Commercial Designer.

**Robust Planning Decision Making** - Six planning decisions have been defended following appeals made to the Planning Inspectorate and a decision has been upheld following a High Court review.

**Garden Waste** - After the Revenues service provided a huge amount of additional resource to this area at the beginning of the year, we have continued to administer a large number of new customer accounts and changes as well as more recently a cancellation project to facilitate the garden waste system being moved over to a new platform.

**Blocked Streets review** – a review was undertaken of the issue of ‘parked vehicles blocking streets’, which prevents refuse vehicles emptying the bins, resulting in ‘missed bins’. Engagement with partners and the County Council has taken place, along with a review of the whole system to ensure it is as robust as can be, in dealing with this issue.

## **Maintain a positive and supportive working environment and strong employee morale**

**Agile Working** - A report was been presented to Senior Leadership Team including details on what IT equipment is needed and how we can better set up staff for working away from the office. We have approved the budget for this and will begin rolling this out to staff in the near future.

## **Improve use of digital technologies**

**Projects and Upgrades** - A number of projects and upgrades have been completed within IT including Windows 10 migration to new version, extension of Civic Centre Wi-Fi to whole building, successful DR Rehearsal, Terminal 4 (Web Content management) Migration and Upgrade, replacing of BACS solution (Bottomline) with AccessPay and obtaining PSN CoCo Compliance Certificate.

# Vibrant ECONOMY

## Provide more homes

**Vale Road and Rolleston Drive** – there has been good progress during quarter 2 with Vale Road and Rolleston Drive, both of which are delivering affordable houses (44 houses and 131 houses respectively).

**Self-build Matchmaker Service** - Our self-build matchmaker service, launched in August 2021, aims to match landowners who are considering selling their land with people who want to build their own home within Gedling Borough.

**2021 Housing Delivery Action Plan** - The action plan analyses the key reasons for the under-delivery of the Council's housing requirement and identifies positive and proactive measures the Council intends to undertake to increase delivery of new housing.

## Drive business growth, workforce development and job opportunities

**Employers Event** - Gedling Borough Council and Arnold Jobcentre Plus hosted a free event at Eagle Square in August to engage with residents looking for a new work opportunity, whether that be help with training to take the next step on a career path or even a new job. Attendees were able to find out about some of the opportunities available and speak to both training providers and employers on the day. CT Skills, Futures, Inspire, Jigsaw Homes, Balfour Beatty Construction and many more were in attendance.

**School Events** – The Economic Growth and Regeneration team held two school events at Carlton Le Willows – mock interviews and speed networking (all Covid secure) and helped support a further event at Carlton Academy.

**Support for Businesses** - The Retail Business Advisor continues to engage with businesses in all the main retail areas within the Borough and support the safe re-opening of the high street. The Small Business Advisor has been re-commissioned for a further two years. She has supported 23 businesses in the last quarter, who were seeking business advice. There have also been four land and building enquiries.

**Continued Grant Payments** - The Revenues team continues to play a vital part in the Business Grants team that administers the ever changing Covid-19 business grants throughout the varying tiers, lockdowns and re-opening periods. The team has worked with 17 different grant schemes to date which have all been managed and administered to support businesses in the community. The Revenues Services team and the Financial Services team are administering these grants whilst still meeting statutory deadlines and maintaining performance in the day to day functions.

**Grant Reconciliation** - As well as managing the outgoing payments of grant funding, regular reconciliations must be done to ensure accurate spending of Government funds. To meet Government deadlines, in September, a large scale reconciliation exercise took place covering 7 of the grant schemes the team has administered over the recent months. This exercise took a huge amount of officer time but was successfully completed while maintaining service in all other areas.

**Changes to Relief** - From 1<sup>st</sup> July 2021 the previous 100% business rates discount for properties in the retail, hospitality and leisure and nursery sectors was cut to 66% with certain cap values. The Revenues team managed to work with a new software update which enabled the discount change and cap to be applied to properties impacted. Amended bills were issued with explanation inserts to provide as much information to the rate payer as possible.

### **Create thriving and vibrant town and local centres**

**Arnold Market development** - Works on the steel frame of the new building at the market have been completed ready for the next stage. A “topping out” ceremony took place at Arnold Market Place during August, an occasion which traditionally takes place to mark the last steel beam of a new structure being installed. For the first time, the complete structure of the building is now visible, giving an idea of the scale and what the building will look like as it moves on to the next phase of construction, which includes brickwork, stairs, floors, windows and the installation of the building’s roof.

**Carlton Square development** - Significant progress has been made with the Carlton Square improvement scheme and the construction works have started, with works due to finish next quarter

# Sustainable ENVIRONMENT

## Provide an attractive and sustainable local environment that local people can enjoy

**Killisick Park Refurbishment** - Works at the Killisick Recreational Ground in Arnold started early September, and are expected to be completed by the end of October. The park will be refurbished with new equipment, including a 30m zip line, basket swing, roundabout and multi play unit, as well as accessible play equipment such as a wheelchair friendly roundabout, pod swing, play house and more.

Improvements can be made thanks to funding from FCC Communities Foundation, a not-for-profit business that awards grants for community, conservation and heritage projects from funds donated by waste and resource management company FCC Environment through the Landfill Communities Fund. FCC Communities Foundation will be providing a grant. The funding bid was made jointly by Gedling Borough Council and The Friends of Killisick Park, a local residents' community group who undertook community consultation and identified a strong community need for the project.

**New Tree Trail at Gedling Country Park** - A new tree trail, complete with handcrafted wooden sculptures, was unveiled at a special ceremony at Gedling Country Park on in July. Gedling Country Park's British native tree trail is thought to be the largest trail of its kind and features 50 native British trees, selected for the site by The Friends of Gedling Country Park group. The trail, named the 'near' route, follows a circular 1.4km (0.87 miles) wheelchair accessible and pushchair friendly footpath. Work is already underway on the 'far' route, which takes a more challenging 2.7km (1.68 miles) trail further into the park and will feature an additional 25 trees, with the route expected to be ready this autumn. They were named 'near' and 'far' after coal seams in the area dating back to 1630, honouring the mining heritage of the site. In total, over 50 trees and accompanying signposts were dug-in by Gedling Borough Council park rangers, with help from the Friends of Gedling Country Park, volunteers and students from Brackenhurst College.

**Byelaws for parks and open spaces** – draft Byelaws were produced (but not yet adopted) following extensive internal and community consultation.

**Green Lung Project** for Digby Park and Gedling Country Park development plan was finalised and due to be promoted in the Contacts magazine at the end of October. 2-3 year project to include restoration of the tree trail on Digby Park, new seating, interpretation signage and tree planting.

**Bestwood Country Park** - Three new interpretation panels were installed at Bestwood Country Park. The project improves the visitor experience with educational information about the history and ecology of the park.

**Georgia Drive Landscaping improvement works** – Contract started in September, and works completed early October. Landscaping improvements include:

- Installation of two benches on gravel surface and a bird feeding station.
- Installation of a 2m strip of wildflowers along the boundary of Georgia Drive and the green space.
- Removal of approx. 100m<sup>2</sup> of tarmac and replaced with topsoil and seeded with grass seed mix.
- A flat area ideal for the local residents to develop into a community garden.

### **Conserve, enhance, promote and celebrate our heritage**

**Carlton Hill Recreation Ground Memorial Woodland** - A new Covid-19 memorial woodland at Carlton Hill Recreation Ground, Carlton, officially opened in July following a successful fundraising campaign. Organised by The Carlton Hill Community Action Group, the Gedling Borough Memorial Woodland has been created to remember the people of Gedling Borough who have tragically lost their lives due to the Covid-19 pandemic, and will be a place where people can pay their respects in quiet contemplation while enjoying the outdoor space. The memorial woodland includes native trees, wildflowers, seating areas, interpretation boards and a memorial. The group launched a fundraiser for the woodland online and received thousands of pounds in donations, as well as additional support with the installations and tree planting from Gedling Borough Council's Parks team.

**Non-designated Heritage Assets** - A full review has been undertaken of our local heritage list following the launch of a process to identify buildings that should be added and removed.

### **Promote and protect the environment by minimising pollution and waste and becoming carbon neutral**

**Gedling Green Homes Scheme** - The targeted scheme to improve the energy efficiency of low income and low energy performance homes in Netherfield has made good progress in identifying, assessing, and signing up eligible households. 100% of the target private sector homes (35) for external wall insulation has been achieved. 100% of the target of 20 social housing properties for solar pv roof installations has been achieved. Further targeted promotional work including letter drops and door to door visits is ongoing to sign up the remaining eligible privately owned households to achieve the full target for solar PV roof installations.

The scheme is delivered in partnership with the council, Nottingham Energy Partnership who support the customer journey and EON who support the project management and deliver the scheme installations. Installations are due for completion before the end of March 2022.

**Waste Policy** – our waste policy has been drafted and consulted upon, and is now with Cabinet for authorisation.

# HEALTHY lifestyles

## Improve health and wellbeing and reduce health inequalities

**Food hygiene inspections** - The Food, Health and Housing team are making excellent progress in completing food hygiene inspections that were delayed following government guidance and restrictions during the pandemic. All 'A' and 'B' rated premises have been inspected ahead of the Food Standards Agency recovery plan targets for the end of March and June 2022. Officers are currently prioritising inspections of 'C' and 'D' rated premises that are due in accordance with the recovery plan before end of September and December 2022.

**New food business registrations** - The Food, Health and Housing team also successfully applied for Food Standards Agency funding and delivered a new project to contact all newly registered food businesses that emerged during the pandemic as the local economy adapted to the pandemic restrictions. 106 newly registered businesses were contacted in quarter 2. A new process was developed making more efficient use of staffing resource to assess new registrations to enable prioritisation of low, medium and high risk businesses for inspection in line with the council's statutory duties.

**"Natasha's Law"** - the Food, Health and Housing team have also been busy working with businesses during inspections and responding to enquiries to implement the new "Natasha's Law" requiring the full labelling of prepacked food which came into force on 1st October 2021. Officers have undergone additional training and are working with businesses to ensure compliance with their new legal duties to protect health of those suffering with food allergies. Further targeting of interventions and awareness raising is being developed for implementation in the near future to ensure key sectors of the food industry achieve compliance.

**Health and Wellbeing E-Newsletter** - Two Health and Wellbeing E-newsletters have been circulated during June and September to over 5900 recipients. Content in the Newsletters included the following: NHS Better Health campaign, HAF, One Step at a time, NHS COVID Vaccine Campaign, Change for life – Shake up your summer activities, Age UK social prescribing link worker role, Free Film making course for young people, Netherfield Food Club, ABL – Your health Your Way, The Macmillan beyond Diagnosis Gateway and the health for under 5s website.

**NCC Grants awareness – NNE Gedling Social Prescribing Community Development Forum** - The Community Partnerships Manager provided an overview and practical guidance session on the NCC Recovery Funds to this meeting and will follow this with an interactive funding workshop in November 2021. These will be mirrored in other ICP Districts with other District leads being asked to arrange.

**South Nottinghamshire NHS Integrated Care Partnership (ICP) District Council Partners Group - Gedling led Social Prescribing Districts meeting** This quarterly meeting with ICP Community Development support partners focussed on cementing and enhancing good practice being developed by the Social Prescribing / Community Development approach in order to secure ongoing commissioning of the CDW resource – also galvanising support for the new Community Development Forums, PCN groups and providing district level follow on funding for groups that have benefitted from the ICP Grass Roots Growth Fund. The two NCC social recovery and food recovery funds were also shared for that purpose. An outcome of the two recent meetings has been a growing focus on embedding community engagement principles within each of District Councils. The CDW 2022/23 Funding submission above was shared and received support from all four Districts.



**Gedling Health and Wellbeing Coproduction Partnership meetings** This bi-monthly operational meeting of commissioned partners operating in Gedling met twice in quarter 2. Members received updated community ward by ward community groups and services information for each meeting and had the opportunity to add their own offers to the spreadsheet. At the meeting in July, partners were made aware of the upcoming community events programme and offered the opportunity to participate – as a result, Jigsaw Homes, ABL Your Health Your Way and the NCC Youth Service supported some of the events. Discussion about the Carlton Insight and wider Social Prescribing CDW work at the meeting resulted in NCC Adult Social Care undertaking priority engagement with GBC to take forward their transition to Local Area Coordination and an early intervention/preventative Social Prescribing approach. The meeting in September focussed on coproduction with the Community. Plans for GBC CSC Outreach, The review of the Holiday Activities and Food joint community delivery and coproduction approach with events, along with a scan of NCC funding opportunities to stimulate reopening of community services, led to a dynamic discussion about local hub based intervention opportunities and partners including Macmillan Health, CA Nottm and District, Jigsaw Homes and NCC Youth Service and more all agreed to engage with a planned World Food month community meal at the RHC, as well as in future collaborative delivery, i.e. money and welfare rights advice.

**Trampolining Funding** - Carlton Forum LC and Carlton Academy worked on a joint bid to the government's "Opening Schools Fund" to purchase two trampolines. The new equipment will be used to provide an after school option for disadvantage children at the Academy as well as delivering opportunities to be more active to the wider community. The new classes will start at Carlton Forum LC in November.

**Holiday, Activity and Food Project** - During the summer holidays both Calverton and Carlton Forum Leisure Centres provided activities for local children on free school meals. The children had access to various facilities including, arts and crafts, inflatable fun, football, badminton and swimming lessons. As part of the provision they also had access to lunch every day. The project was a government backed initiative and will hopefully be delivered again in future school holidays.

**Launch of "Good Boost"** - The water based programme Good Boost started at Carlton Forum Leisure Centre. Running on Wednesdays at 8.45am the sessions provide an opportunity for people suffering from musculoskeletal conditions such as arthritis and joint pain to get moving with gentle water based exercise in a fun and social environment. The activities are tailored to the individual and have been built by experts to reduce pain and improve strength and mobility.

### **Support physically active lifestyles**

**Carlton Le Willows – Improver running sessions** – There were a total of 436 attendances at the Gedling Running Community improver running sessions this summer with over 56 individuals that attended at least one session. The sessions ran for 16 weeks over the summer with many of the individuals using the sessions to train for the Robin Hood Half Marathon. Despite the challenges of Covid, the overwhelming feedback from participants was positive and had a real impact on participants' mental health as well as physical health. As ever, there was a real spread in participants from those who can run 5km in less than 20 minutes to those who take 45 minutes but despite this, all participants were able to gain something from the sessions.

**Lambley Lane Changing Pavilion Project** – Gedling Borough Council has been awarded £91,279.00 from the Football Foundation towards the improvements of Lambley Lane Recreation Ground Changing Pavilion, subject to the acceptance of the grant conditions. This funding will enable local football clubs to deliver grassroots football in a positive environment.

**Carlton Insight Physical Activity Project** - The first Carlton Community Conversation was held on 29<sup>th</sup> September at St Pauls Church in Carlton and was supported by Hope Nottingham (Carlton Food bank), Age UK SP Link Worker for Carlton Area, Jigsaw Homes, Carlton Care coordinator, OSAAT co-ordinator, Active Health coach, Gedling leisure, church volunteers and local residents. This provided an opportunity to share the insight captured so far from local partners/stakeholders and initial conversation with residents and to check for any gaps in the information. The next steps from the meeting are to enable partners represented to support with conversations around physical inactivity and health and wellbeing with local residents in the Carlton area.

**New Leisure Management System** - Following a recent procurement process a new system has been secured that will be used to operate the leisure centres. The new system will be operational from April 2022 and will provide improved self-serve options for customers, better online capability and digital communications which will improve the overall customer experience.

**New Bike Storage at Carlton Forum LC** - Mangers at Carlton Forum Leisure Centre have worked in conjunction with Carlton Academy and Nottinghamshire County Council on a new bike storage facility at the site in an effort to encourage customers to cycle to the site and reduce carbon emissions

### **Increase recreational activities**

**Children's Summer Activities** - Gedling Borough Council's summer holiday programme was launched, featuring lots of free and affordable activities to suit children of all ages and abilities. The fun activities included roller discos, snorkelling, arts and crafts, a picnic in the park event, and some special movie-related events. Events took place at venues across the borough, including at Arnold, Calverton, Redhill, and Carlton Forum Leisure Centres, The Bonington Cinema, Gedling Country Park and Arnot Hill Park.

### **Reduce levels of loneliness and isolation**

**Ward by Ward Gedling community services database** - The Community Relations Team maintains a ward by ward database of community led and commissioned services available across the Borough as we emerge from Covid restrictions. Updates to this resource are shared on a bi-monthly basis with commissioned and community partners. In quarter 2, this update included 52 community venues offering 142 different services/activities. Feedback from commissioned partners has been very positive, resulting in several partners adding their own services to the register, and has also resulted a series of engagement meetings with NCC Adult Social Care leads to integrate their upcoming Local Area Coordinator and ASC Care Team staff resource into the Borough.



## **Report to Overview and Scrutiny Committee**

**Subject:** Scrutiny Work Programme

**Date:** 8 November 2021

**Author:** Democratic Services Manager

### **1 Purpose of the Report**

To provide an update on the scrutiny work programme.

#### **Recommendation(s)**

##### **That the Overview and Scrutiny Committee:**

- 1) Notes the information in the "Follow up" section of the report; and
- 2) Identifies any further areas for examination in the 2021/22 work programme

### **2. Scrutiny Working Groups**

#### **2.2 Waste Policy**

Cabinet will consider the Draft Waste Policy at its December meeting so an update will be provided to the next meeting of this Committee

### **3 Follow up from previous meetings**

There are no follow up items to report.

### **4 Work Programme**

A draft skeleton programme was discussed at the previous meeting and has been updated and attached as **Appendix 1**.

As discussed at the last meeting, there will be future examination of the following areas and this will be scheduled after Christmas:

- Potential Working Group on Health Care, specifically what impact Gedling could have on Health Services
- Procurement Strategy
- Potential Working Group on Carbon Reduction Strategy

The programme of portfolio holder attendance will continue, as will other standing items such as performance, and members are invited to put forward any additional ideas for inclusion in the work programme.

To aid the Committee, a copy of Cabinet Portfolios is attached at **Appendix 2** and a copy of the Current Executive Forward Plan is attached at **Appendix 3**.

## **5 Financial Implications**

- 5.1 There are no financial implications arising from this report.

## **6 Legal Implications**

- 6.1 There are no legal implication arising from this report.

## **7 Equalities Implications**

- 7.1 There are no equality implications arising from this report.

## **8 Carbon Reduction/Environmental Sustainability Implications**

- 8.1 There are no carbon reduction/environmental sustainability implications arising from this report.

## **9 Appendices**

Appendix 1 – Draft Work Programme

Appendix 2 – Cabinet Portfolios

Appendix 3 - Executive Forward Plan

## Overview and Scrutiny Committee work programme 2021/22 - Draft

	Programme of Portfolio Holding to account	Performance review	Reports/items at committee	Current reviews	Responses to scrutiny reviews
5 July	Cllrs Clarke and Payne	Risk Register		Domestic Abuse Final Report	Econ Dev update Flooding Response
6 September	Cllr Barnes (Confirmed)	Quarter 4 Performance		Waste Policy Final Report	
8 November	Cllr D Ellis (Confirmed)	Quarter 2 Performance	Scrutiny of Crime and Disorder Partnership		
17 January	Cllr Wheeler (invited)	Risk Register			
6 March	Cllr Hollingsworth (confirmed)	Performance		Carbon Reduction Strategy?	
25 April	Cllr Gregory (Confirmed)	Quarter 3 Risk Register			
Rolling issues			Procurement Policy Annual Report Complaints		

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## **CABINET PORTFOLIOS**

### **Leader of the Council**

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, Metro Board, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Emergency Planning.
- Strategic lead for Economic Development and Inward investment.

### **Resources and Reputation**

- Budget strategy, financial management and local taxation.
- Asset Management, including the Council's investment property, sales and purchase of land.
- Climate Change.
- Commercialisation.
- Communications, marketing and promotion.
- Media relations.
- Customer Services, information and communications technology, including digitalisation.
- Transformation of Council services, processes and governance.
- Social Mobility.

### **Public Protection**

- Crime Reduction and Community Safety.
- Public Protection.
- CCTV and RIPA.
- Safeguarding.
- Environmental Health.
- Empty Properties.

## **Growth and Regeneration**

- Planning policy, development management and building control.
- Transportation.
- Town Centre management and development.
- Business improvement, local business engagement, promotion and support.
- Housing Development.
- Employment and Skills.

## **Health and Wellbeing**

- Leisure Centres and Sports Development, including lead for sport and physical activity.
- Health Promotion and development.
- Bonington Theatre.
- Homelessness and Housing Needs.
- Council housing development.
- Housing and council tax benefits.
- Liaison with Public Health and Clinical Commissioning Group.

## **Environment**

- Waste Management and recycling.
- Street cleaning.
- Maintenance and development of parks, open spaces, cemeteries and Allotments.
- Pet cremation.
- Energy management and sustainability.

## **Community Development**

- Community centres.
- Neighbourhood Working.
- Community Events.
- Arts and culture.
- Community Engagement and Consultation, including liaison with the voluntary sector and Parish Councils.
- Members' services, including member training and development.

## **Young People and Equalities**

- Play and events for young people.
- Equalities.



- Youth Council and Youth Mayor.
- Engagement and consultation with young people.
- Liaison with various bodies and agencies in relation to mental health.
- Support the Deputy Leader in the development of a Social Mobility Commission and delivery of agreed key actions.
- Work with the Portfolio holder for Growth and Regeneration in reducing levels of youth unemployment.
- Work with the Portfolio holder for Public Protection to reduce risk and fear of crime for young people.

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## **FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 NOVEMBER 2021 TO 28 FEBRUARY 2022**

This Forward Plan sets out the details of the key and non-key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period.

The current members of the Executive Cabinet are:

Councillor John Clarke – Leader of the Council

Councillor Michael Payne – Deputy Leader and Portfolio Holder for Resources and Reputation

Councillor Peter Barnes – Portfolio Holder for Environment

Councillor David Ellis – Portfolio Holder for Public Protection

Page 75 Councillor Gary Gregory – Portfolio Holder for Community Development

Councillor Jenny Hollingsworth – Portfolio Holder for Growth and Regeneration

Councillor Viv McCrossen – Portfolio Holder for Young People and Equalities

Councillor Henry Wheeler – Portfolio Holder for Health and Wellbeing.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Open / Exempt (and reason if the decision is to be taken in private)  Is this a Key Decision?
<b>Draft Waste &amp; Recycling Policy</b> Seeking permission to consult on the draft waste and recycling policy	<b>9 Dec 2021 Cabinet</b>	Melvyn Cryer, Head of Environment	Officer Report	Portfolio Holder for Environment	Open  Yes
<b>Environmental Enforcement Policy</b> Update to the approach to environmental enforcement policy to include priorities for enforcement and approaches	<b>9 Dec 2021 Cabinet</b>	Kevin Nealon, Community Protection and Pollution Control Manager	Officer Report	Portfolio Holder for Public Protection	Open  Yes
<b>Sport and Physical Activity Strategy</b> The sport and physical activity strategy for Gedling Borough Council 2021	<b>9 Dec 2021 Cabinet</b>	Lance Juby, Head of Communities and Leisure	Officer Report	Portfolio Holder for Community Development	Open  Yes
<b>Gedling Events Forward Strategy</b> To advise Cabinet of proposals for the future design and delivery of events in Gedling.	<b>9 Dec 2021 Cabinet</b>	Jane Ansell, Community Partnerships Manager	Officer Report	Portfolio Holder for Community Development	Open  No
<b>Infrastructure Funding Statement 20/21</b>	<b>9 Dec 2021 Cabinet</b>	Lewis Widdowson, Planning Officer	Officer Report	Portfolio Holder for Growth and Regeneration	Open  Yes
<b>Community Infrastructure Levy (CIL) Non-Parish Funding – Local Infrastructure Schedule Project Assessments and Proposed Funding 20/21</b>	<b>9 Dec 2021 Cabinet</b>	Lewis Widdowson, Planning Officer	Officer Report	Portfolio Holder for Growth and Regeneration	Open  Yes
<b>Prudential Code Indicator Monitoring 2021/22 and Quarterly Treasury Activity</b>	<b>27 Jan 2022 Cabinet</b>	Sue Healey, Principal Accountant	Officer Report	Portfolio Holder for Resources and	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Public / Exempt (and reason if the decision is to be taken in private)  Is this a key decision?
<b>Report for Quarter 3</b> To inform Members of the performance monitoring of the 2021/22 Prudential Code Indicators, and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy.				Reputation	No
<b>Quarterly (Q3) Budget Monitoring and Virement Report</b> To update members on financial performance information for the 3rd quarter of the 2021/22 year.	27 Jan 2022 Cabinet	Paul Adcock, Head Of Finance and IT	Officer Report	Portfolio Holder for Resources and Reputation	Open  Yes
<b>Gedling Plan Quarter 3 Performance Report</b> To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2021/2022 Gedling Plan for the most recent quarter.	27 Jan 2022 Cabinet	Alan Green, Performance and Project Officer	Officer Report	Leader of the Council	Open  Yes
<b>Prudential and Treasury Indicators and Treasury Management Strategy Statement 2022/23</b> To present for Members' approval the Council's Prudential Code Indicators and Treasury Strategy for 2022/23, for referral to Council.	10 Feb 2022 Cabinet  3 Mar 2022 Council	Sue Healey, Principal Accountant	Officer Report	Portfolio Holder for Resources and Reputation	Open  Yes
<b>Capital Programme and Capital Investment Strategy</b> To approve the capital investment strategy and capital spending programme for the next financial year.	10 Feb 2022 Cabinet  3 Mar 2022 Council	Alison Ball, Director of Corporate Resources	Officer Report	Portfolio Holder for Resources and Reputation	Open  Yes
<b>General Fund Budget 2022/23</b> For Cabinet to recommend to Council the revenue budget for the next financial year.	10 Feb 2022 Cabinet  3 Mar 2022 Council	Paul Adcock, Head Of Finance and IT	Officer Report	Portfolio Holder for Resources and Reputation	Open  Yes

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